



June 4, 2019

REGIONAL MEMORANDUM

No. 68 s., 2019

**GUIDELINES ON THE UTILIZATION OF THE CONTEXTUALIZED DAILY LESSON PLANS
(DLPs)**

TO: Schools Division Superintendents

1. With the goal of providing access to quality teaching resources, DepEd Region 5 through the Curriculum and Learning Management Division (CLMD) led the development of contextualized Daily Lesson Plans which aim to assist teachers in planning their lessons.
2. In consideration of the principles on instructional planning stipulated in DepEd Order No. 42, s. 2016 (*Policy Guidelines on Daily Lesson Plan Preparation for the K to 12 Program*) the Daily Lesson Plans (DLPs) in all learning areas for Kinder to Grade 10 teachers were prepared by select teachers and supervisors. Compliance to standards and required processes were ascertained in the development of the DLPs.
3. In line with this, the Schools Division Offices through the Curriculum Implementation Division (CID) shall ensure that all teachers are provided a copy of the DLPs whether in printed or digital copies. The following guidelines are set in the utilization of the Daily Lesson Plans:
 - a. The intended users of the DLPs are teachers of DepEd Region 5 (Bicol). These shall be distributed to them for free.
 - b. The contextualized DLPs shall be utilized starting SY 2019-2020.
 - c. The DLPs are for teaching purposes only. In no way, the DLPs shall be printed or electronically-reproduced for commercial purposes.
 - d. No part of the DLPs shall be shared publicly to any form of social media, i.e., Facebook, Google+, WhatsApp, and the like.
 - e. The DLPs may be printed or reproduced in digital format (*CD, DVD, external drives*) utilizing the MOOE and other local funds, subject to COA rules and regulations.
 - f. Violation of guidelines pertaining to reproduction, distribution and sharing of the DLPs will be dealt with administratively.
 - g. DLP users are encouraged to give comments and feedback on the utilization of the DLPs through lrmds.rov@deped.gov.ph.
 - h. In the absence of Teacher's Guides (TGs) issued by the Central Office, the contextualized DLPs shall be considered as the official teacher resource for planning lessons.
 - i. For learning areas/grade levels with Teacher's Guides (TGs) or Lesson Plans issued by the Central Office, the DLPs shall serve as an option for teachers in planning lessons.
 - j. The DLPs are suggestive and not prescriptive to allow teachers to customize/modify the lessons to suit the varied needs and contexts of learners and available resources of the school.

"DepEd Bicol cares, shares and serves with a SMILE"

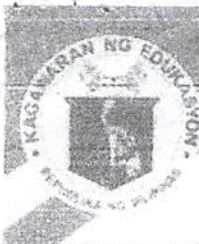
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DepEd Region V





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- k. The Schools Division Offices are given liberty to employ strategies that would facilitate monitoring of teaching activities while using the contextualized DLPs. To promote the practice of reflective teaching, it is highly encouraged that teachers write reflections on what work best and what does not work well in a lesson.
4. An orientation must be conducted to communicate the guidelines on the utilization of the DLPs. Supervisors shall monitor the utilization of the DLPs then to give report as to the issues and concerns relative to the accuracy of the information on the material or the material's effectiveness. These shall serve as bases for enhancing the resource materials. A standard monitoring and evaluation tool will be utilized.
5. Expenses relative to the orientation on the utilization of the contextualized DLPs are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
6. For immediate dissemination and compliance.


GILBERT T. SADSAD
Regional Director

Reference: M 008734

To be indicated in the PERPETUAL INDEX under the following subjects:
PROGRAMS/PROJECTS
CURRICULUM
CONTEXTUALIZATION
LEARNING RESOURCES



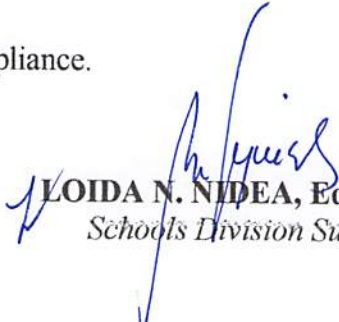
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION V
Schools Division Office
Sorsogon City



June 6, 2019

To: Asst. Schools Division Superintendent
CID/SGOD Chiefs
Education Program Supervisors/Public Schools District Supervisors
All Concerned

For your information guidance and compliance.


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Schools Division Superintendent