



Republic of the Philippines
Department of Education

344784

Office of the Undersecretary for Finance
Disbursements and Accounting

URGENT

DM – OUFDA – 2018 – 016

September 13, 2018

TO : Regional Directors
Director IV, Bureau of Human Resource and Organizational Development
Director IV, Administrative Service
Schools Division Superintendents
Heads, Implementing Unit (IU) Secondary Schools

ATTENTION : The Regional Chiefs, Administrative/Finance Divisions
Officer-In-Charge, Personnel Division-Central Office
Camp Superintendent, Baguio Teachers Camp (BTC)

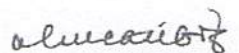
FROM : **VICTORIA L. MEDRANA CATIBOG**
Undersecretary

SUBJECT : **REPORT ON COMPLIANCE WITH THE DEADLINE IN REMITTING
GSIS PERSONAL AND GOVERNMENT SHARES**

1. The House of Representatives' Committee on Basic Education and Culture, through the Committee on Education, is directing the Department to submit position papers, comments, and/or recommendations, particularly on House Resolution No. 1729 entitled "**RESOLUTION TO CONDUCT AN URGENT INQUIRY IN AID OF LEGISLATION ON THE DELAYED REMITTANCE OR NON-REMITTANCE OF THE PERSONAL AND GOVERNMENT SHARES OF THE TEACHERS IN GOVERNMENT SERVICE INSURANCE SYSTEM PREMIUMS BY THE DEPARTMENT OF EDUCATION,**" copy attached for your reference.

2. All Regional Chiefs of Administrative/Finance Divisions are hereby directed to submit to the Employee Account Management Division, this Office, at email address fs.eamd@deped.gov.ph, on or before **September 28, 2018**, the **consolidated status report using the attached templates (see Annexes "A-1" for regular payroll and "A-2" for supplementary payroll)** for all IUs under their respective jurisdictions, as to the amount of remittance and compliance with the cut-off date of every 10th day of the following month, as required by the Government Service Insurance System (GSIS) in remitting all GSIS personal and government shares for premiums deducted from the salaries of DepEd personnel for the period January 2017 to August 2018 (20 months). The Officer-In-Charge of Personnel Division and BTC Superintendent are also instructed to comply with the same.

3. For immediate compliance.


V. L. M. CATIBOG

Attachment: As stated.



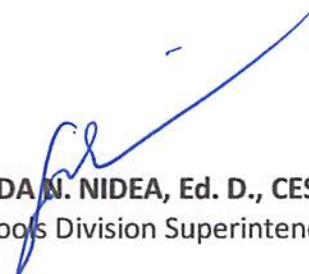
Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON
Sorsogon
(056) 421-5415



September 19, 2018

To: **School Heads, Implementing Units**
Others Concerned

For your information and appropriate action/compliance.


LOIDA N. NIDEA, Ed. D., CESO V
Schools Division Superintendent

COMPLIANCE TO GSIS PREMIUM REMITTANCE DEADLINE

REGULAR PAYROLL

From January 2017 to August 2018

DepEd Region _____

In compliance with DM-OUFDA-2018-0016

Annex "A-1"

Office/School	Payroll Month	Total No. of Personnel in the Regular Payroll (a)	No. of Personnel with GSIS Premium Remittance [Source: Summary of Totals from the GSIS Report] (b)	Difference (c) = (a) - (b)	Total Amount that should be remitted to GSIS (in PhP) [Source: Regular Payroll] (d)	Total Amount Remitted to GSIS (in PhP) [Source: Summary of Totals from the GSIS Report] (e)	Difference (f) = (d) - (e)	Date Remitted (mm/dd/yyyy) [Source: Official Receipt from GSIS] (g)	Complied with Deadline? (Yes/No) (h)	Reason(s) for Non-Compliance with the Deadline and/or Non-Remittance (i)	Remarks / Recommendations to Address the Issue (j)
1. Regional Office Proper	January 2017										
	February 2017										
	August 2018										
2. Schools Division Office 1	January 2017										
	February 2017										
	August 2018										
a. Implementing unit 1	January 2017										
	February 2017										
	August 2018										

Prepared by:

Certified by:

SIGNATURE OVER PRINTED NAME

Administrative Officer V
Personnel Section

SIGNATURE OVER PRINTED NAME

Chief Administrative Officer
Administrative Division

**COMPLIANCE TO GSIS PREMIUM REMITTANCE DEADLINE
SUPPLEMENTARY PAYROLL**
From January 2017 to August 2018
DepEd Region _____
In compliance with DM-OUFDA-2018-0016

Annex "A-2"

Office/School	Payroll Month	Total No. of Personnel in the Supplementary Payroll	No. of Personnel with GSIS Premium Remittance [Source: Summary of Totals from the GSIS EBCS]	Difference	Total Amount that should be remitted to GSIS (in PHP) [Source: Supplementary Form 011 (d)]	Total Amount Remitted to GSIS (in PHP) [Source: Summary of Totals from the GSIS EBCS]	Difference	Date Remitted (mm/dd/yyyy) [Source: Official Receipt from GSIS]	Complied with Deadline? (Yes/No)	Reason(s) for Non-Compliance with the Deadline and/or Non-Remittance	Remarks / Recommendations to Address the Issue
		(a)	(b)	(c) = (a) - (b)	(d)	(e)	(f) = (d) - (e)	(g)	(h)	(i)	(j)
1. Regional Office Proper	January 2017										
	February 2017										
	August 2018										
2. Schools Division Office 1	January 2017										
	February 2017										
	August 2018										
a. Implementing unit 1	January 2017										
	February 2017										
	August 2018										

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Administrative Officer V
Personnel Section

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Chief Administrative Officer
Administrative Division