DIVISION MEMORANDUM
No. ___ s. 2019

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
   CHIEFS, CID & SGOD
   PUBLIC SCHOOLS DISTRICT SUPERVISORS
   ELEMENTARY SCHOOL HEADS
   SECONDARY SCHOOL HEADS
   DIVISION OFFICE PERSONNEL
   All Concerned

FROM: LOIDA N. NIJEA, CESO V
   Schools Division Superintendent

DATE: January 8, 2019

SUBJECT: SUBMISSION OF SCHOOL- BASED FEEDING PROGRAM (SBFP) SY 2018- 2019 PROGRAM
   TERMINAL REPORT

1. Relative to the termination of the 120 days feeding cycle of School- Based Feeding Program
   (SBFP) SY 2018- 2019, all beneficiary schools are hereby requested to submit the SBFP

2. Reports to be submitted are the following
   a. First 3 pages of the latest SBFP Liquidation Report
   b. SBFP Form 4 Record of Daily Feeding (Attendance Day 1- Day 120)
   c. SBFP Form 5 Program terminal Report
   d. SBFP Form 6 Consolidated Program Terminal Report
      d.1. Program Accomplishment
      d.2. Consolidated Nutritional Status
      d.3. Percentage of Attendance
      d.4. Procurement Process
      d.5. Personnel Involved
      d.6. Issues and Concerns
      d.7. Best Practices
   e. Narrative and Photo Documentations

3. For information, guidance and strict compliance.