

Division Memorandum
No. 26, s. 2019

**IMPLEMENTATION OF GRADE 11 AND 12 CAREER GUIDANCE MODULES
IN THE SCHOOLS DIVISION OF SORSOGON**

To: Assistant Schools Division Superintendent
Chief, Schools Governance and Operation Division
Chief, Curriculum Implementation Division
Division Senior High School Coordinator
Secondary School Cluster Heads
Senior High School Class Advisers

1. Pursuant to DepEd Memorandum No. 165, s. 2017 and DepEd Memorandum No. 169, s.2018, all senior high school class advisers are required to implement the Career Guidance Modules for grades 11 and 12. The delivery of these modules must be during the allotted time for the weekly Homeroom Guidance schedules within the school year. These modules are compiled into book titled Career Guidance Manual for Teachers for grades 11 and 12, which are now available for distribution at the SDO and available for download at the link listed below.

<https://sites.google.com/deped.gov.ph/yfcsorsogonsdo/resources>

2. Each secondary school offering Senior High School program is allocated with the following:

Grade 11 Career Guidance Manual for Teachers -	2 pcs
Grade 12 Career Guidance Manual for Teachers -	2 pcs


The said manuals will be available for release at the SGOD office from January 29 – February 8, 2019

3. All other materials needed for the delivery of the career guidance modules are also available for download at the link provided above.
4. School guidance counselors or designated guidance coordinators/advocates shall accomplish the **online** Monitoring Report Form and submit a hard copy of the report to the Division Youth Formation Focal Person at the SGOD office. This Monitoring Report Form is already included in the manual. Submission of these reports must be accomplished not later than October 15 for the 1st semester and March 15 for the 2nd semester. The link for the online submission is listed below.

<https://sites.google.com/deped.gov.ph/yfcsorsogonsdo/submissions>

5. Expenses for the supplies related to the conduct of career guidance activities shall be charged to the local funds/MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

By the authority of SDS:


FLORENCIO P. BERMUNDO
OIC/Chief, SGOD