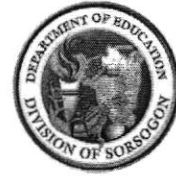




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OFFICE OF SORSOGON
Sorsogon



(056) 421-5415

January 31, 2019

DIVISION MEMORANDUM

No. 40, s. 2019

1st DIVISION MANCOM MEETING

To: Assistant Schools Division Superintendent and In-charge, CID
Chief, SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Section/Unit Heads
Heads, Public and Private Elementary and Secondary Schools
Department Heads and Assistant Principals of Secondary Schools

1. The 1st Division MANCOM Meeting will be conducted on the following dates and venues:

DATE	PARTICIPANTS	HOST	VENUE
February 20, 2019	Elementary School Heads of 1 st Congressional District	Magallanes South	To be arranged
	Secondary School Heads Department Heads and Assistant School Principals	Magallanes	
February 21, 2019	Elementary School Heads of 2 nd Congressional District	Gubat South	To be arranged

The identified host district/cluster will still be in-charge of ensuring that the venue is prepared, minutes taken and other concerns relative to the activity are looked into.

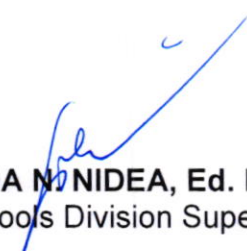
2. The agenda to be discussed are as follows:

1. Data Privacy Act;
2. Election Matters;
3. Items taken up in the Regional MANCOM Meeting;
4. Updates from the OSDS, CID & SGOD;
5. Other matters.

3. SDO Section Heads shall attend in all schedules while personnel of CID and SGOD shall attend in the schedule of the Secondary Schools and the respective schools/districts assigned to them. Considering that February is arts month, participants are encouraged to wear attire expressive of varied art forms.

5. Transportation, incidental expenses and/or registration fee shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum to all concerned is desired.


LOIDA N. NIDEA, Ed. D., CESO V
Schools Division Superintendent