DIVISION MEMORANDUM
No. 59, s. 2019

SCHEDULE OF THE CONDUCT OF ENGLISH PROFICIENCY TEST (EPT)

TO: Chief, School and Governance and Operation
    Chief, Curriculum Implementation Division
    Education Program Supervisors
    Public Schools District Supervisors
    Public Elementary and Secondary School Heads
    Chairperson and Members of the Selection and Recruitment Committee

1. In connection with the conduct of Selection and Recruitment of teacher applicants for Public Elementary, Junior and Senior High School for SY 2019-2020, this Office announces the Conduct of English Proficiency Test (EPT) on March 31, 2019.

2. The venue of the EPT will be in GUBAT NATIONAL HIGH SCHOOL, Gubat, Sorsogon.

3. All teacher-applicants for are required to take the EPT.

4. Teacher-applicants, room examiners, monitors and room supervisors are advised to be in the venue before 7:00 am for registration and orientation.

5. Teacher-applicants are encouraged to bring two pencils lead no. 2, meals and snacks.

6. The list of Room Examiners, Division Monitors and Examinees will be provided on later date once it is finalized.
7. Considering that the conduct of the EPT falls on a Sunday, Room Examiners, Division Monitors, and Test Coordinators will be entitled to one-day Compensatory Overtime Credit (COC).

8. All expenses relative to the conduct of this activity shall be charged to local MOOE subject to the usual accounting and auditing rules and regulations.

9. Wide dissemination and strict compliance to this memorandum is enjoined.

By the Authority of the Schools Division Superintendent:

[Signature]

MA. JEANY T. POSTRADO
Asst. Schools Division Superintendent
Officer-In-Charge

References:

DepEd Order No. 7, s.2016
DepEd Order No. 3, s.2016