



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON
Capitol Compound, Sorsogon



April 4, 2019

DIVISION MEMORANDUM

No. 68, s. 2019

To: Asst. Schools Division Superintendent
Division PSB
Elementary and Secondary School Heads
All Others Concerned

**RESCHEDULED DATE OF RANKING FOR THE ADMINISTRATIVE OFFICER IV POSITION IN
MAGALLANES NVHS AND RANKING OF THE SENIOR EDUCATION PROGRAM SPECIALIST AND
ADMINISTRATIVE OFFICER II (SHS) POSITIONS**

1. This is to inform all concerned that the rescheduled date for the ranking/deliberation of the Administrative Officer IV position at Magallanes National Vocational School will be on April 23, 2019. The postponement was published thru an advisory and was posted at the depedsorsogon.com.ph website.
2. This is also to announce that there is a vacancy for Senior Education Program Specialist (SG-19) and two Administrative Officer II – SHS Items (SG-11) stationed at Prieto Diaz NHS and Gabao NHS. The assessment will also be done on the said date.
3. All interested applicants are enjoined to submit two sets of pertinent documents. One must be sealed and will be opened during the day of the ranking and the other one is for pre-assessment.
4. The minimum qualification standards for the aforementioned positions are as follows:

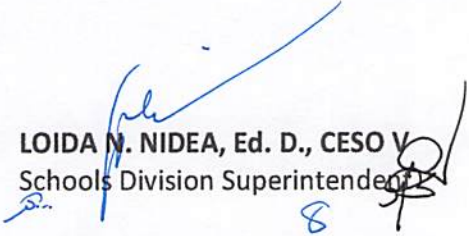
Senior Education Program Specialist (SG-19)

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's Degree in Education or its equivalent and completion of academic requirements for Master's Degree relevant to the job	2 years experience in education, research, development, implementation or other relevant experience	8 hours of relevant training	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position

Administrative Officer II

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's Degree	None Required	None Required	Career Service Professional (Second Level Eligibility)

5. The deadline for submission shall be on April 17, 2019 in order for the HRMO to have adequate time to pre-asses the documents. **No additional documents shall be accepted after the deadline.** Also, no more documents will be accepted for the Administrative Officer IV position as it was stated in the Division Memorandum No. 56, s. 2019 that the deadline for the submission of documents of the said position is on April 5, 2019.
6. For additional reference, all interested applicants are enjoined to refer to **DepEd Order No. 66, s. 2007.**
7. The venue for the deliberation will be at the Division Conference Hall from 8:00 AM to 5:00PM.
8. Expenses relevant to the conduct of this activity shall be charged to the Division MOOE/Local Funds subject to the usual accounting and auditing rules.
9. Immediate and wide dissemination of this memorandum is desired.


LOIDA N. NIDEA, Ed. D., CESO V
Schools Division Superintendent