

020165

Republic of the Philippines  
Department of Education  
Region V  
**SCHOOLS DIVISION OFFICE OF SORSOGON**  
Sorsogon

---

June 28, 2019

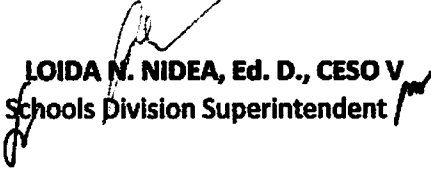
DIVISION MEMORANDUM

No. 111, s. 2019

**ONE DAY TRAINING FOR SECONDARY SCHOOL HEADS ON EFFICIENT HUMAN RELATIONS  
MANAGEMENT**

To: Assistant Schools Division Superintendent  
Chief, SGOD & CID  
Secondary School Principals  
OICs/TICs

1. The Sorsogon Association of Public Secondary School Heads Incorporated (SAPSSHI) in coordination with the SDO Sorsogon, will sponsor a one-day human relations management for school principals, OICs, and TICs on **July 09, 2019 at Fernando 168 BISTRO, Sorsogon City.**
2. The training aims as follows:
  - 2.1 Capacitate schools heads of latest strategies that enable them to efficiently manage personnel and stakeholders;
  - 2.2 Showcase Continuous Improvement (CI) programs and policies that impact on the performance of concerned schools along human relations management;
  - 2.3 Forge mutual camaraderie among school heads through unstructured mentoring based on real-life experiences of seasoned school heads.
3. Expected participants to this whole-day affair are Principals, Officers-in-Charge and Teachers-in-Charge. **NO PROXY IS ALLOWED.**
4. Transportation, food and other incidental expenses shall be charged to local/MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum to all concerned is earnestly desired.

  
**LOIDA N. NIDEA, Ed. D., CESO V**  
Schools Division Superintendent