



Republic of the Philippines  
Department of Education  
Region V  
**SCHOOLS DIVISION OFFICE OF SORSOGON**  
Sorsogon



July 9, 2019

**DIVISION MEMORANDUM**  
No. 122, s. 2019

**PARTICIPATION IN THE 2019 NATIONAL DISASTER RESILIENCE MONTH CELEBRATION**

TO : Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Public Schools District Supervisors  
Division DRRM Coordinator and Alternates  
District and Cluster DRRM Coordinators  
Sorsogon Division Association of DRRM Coordinators (SoDADCo)  
Elementary and Secondary School Heads  
School DRRM Coordinators  
All others concerned


1. Pursuant to Executive Order No. 29, s. 2017 and in partnership with the Office of Civil Defense 5 Bicol, and Unnumbered Memorandum from Department of Education (DepEd) Bicol Regional Director Gilbert T. Sadsad dated July 1, 2019, DepEd will conduct the **Annual Poster Making for Elementary and Essay Writing for Secondary** with this year's theme: "**Kahandaan sa Sakuna't Peligro Para sa Tunay na Pagbabago**" on **July 18, 2019 at RELC Hall, DepEd Regional Office V, Legazpi City.**
2. In view of the foregoing, the **Division Elimination** for both events will be conducted on **July 16, 2019**, starting at **9AM** at the **Provincial Capitol Music Room**, located at the back of Comelec Sorsogon Provincial Office and CIDG, Capitol Compound, Sorsogon City. All District and Cluster DRRM Coordinators and the concerned school DRRM coordinators are encouraged to accompany their contestants on the said date to provide assistance to the event.
3. All District and Cluster DRRM Coordinators are encouraged to facilitate the conduct of District and Cluster Eliminations in their area of responsibility (AOR) from July 10 to 15, 2019. However, the PSDS and the Cluster Head may decide to select or recommend their official contestants together with the coaches and chaperones if the district or cluster elimination is no longer possible.
4. The contest rules and mechanics are enclosed for reference. The Schools Division Office (SDO) through the Division DRRM Coordinator will provide judges for the Division Elimination composed of technical personnel from the SDO and the Sorsogon Provincial Disaster Risk Reduction and Management Office (SPDRMO).
5. Likewise, the concerned participants are expected to join the following events in celebration of NDRM 2019:

DATE	TIME	ACTIVITY	VENUE	PARTICIPANTS
July 1, 2019	8AM	NDRM 2019 Provincial Kick-Off Ceremony	Sorsogon Provincial Capitol Park, Sorsogon City	Division DRRM Coordinators and alternates

July 1, 2019	10 AM	2 <sup>nd</sup> Quarter PDRRMC Meeting	SPDRRMO Building, Sorsogon City	SDS/Division DRRM Coordinator
July 10-12, 2019	8AM to 5PM	Rollout of Remaining DRRM Modules	Gubat North Central School	Gubat North District school heads and DRRM coordinators
July 10 to 15, 2019	8AM to 5PM	District Poster Making an Cluster Essay Writing Eliminations	Districts and Clusters	Districts and clusters contestants, coaches, chaperones, DRRM coordinators
July 12, 2019	8AM	Poster Making District Elimination	Matnog Central School	Matnog District contestants and coaches,
July 12, 2019	8AM	Poster Making District Elimination	To be announced	Juban District contestants and coaches,
July 15, 2019	1PM	Coordination Meeting for 3 <sup>rd</sup> Qtr. NSED 2019	SPDRRMO Building, Sorsogon City	Division DRRM Coordinator
July 16, 2019	9AM	Division Elimination of Poster making and Essay Writing Contests	Sorsogon Provincial Capitol Music Room, Sorsogon City	Contestants, coaches, chaperones, DRRM Coordinators
July 18, 2019		Regional Elimination of Poster making and Essay Writing Contests	RELC Hall, DepEd Regional Office V, Legazpi City	Contestants, coaches, chaperones, DRRM Coordinators concerned
July 22, 2019	7AM to 5PM	Regional DRRM Caravan	Vinzons Pilot High School, Camarines Norte	SDS/ASDS, SGOD Chief, SGOD EPS, Division DRRM Coordinator, Division Partnership Focal Person, Division YFP Focal Person
July 24, 2019	10 AM	Emergency Preparedness Assessment	Poropandan Elementary School, Matnog	School Head, teachers, pupils, PSDS, District & school DRRM coordinators of Sinalmacan ES, Bon-ot Big ES
July 25 to 27, 2019	8AM to 5PM	Training on CSS and SIP Integration on Project BRACED	Ninong's Hotel, Legazpi City	Project BRACED Beneficiary Schools in Pilar 1, 2,3 and Castilla South, PSDSs, DRRM coordinators
July 30 to August 1, 2019	8AM to 5PM	2019 NDRM Culminating Activities	Oasis Hotel, Tanza, Cavite	Division DRRM Coordinator

6. All public elementary and secondary schools are encouraged to hang at least one official event streamer, the official design may be accessed at DepEd Sorsogon Facebook Fan Page. Further, DRRM activities may be initiated at the school level and should be coordinated and reported to their respective district/cluster DRRM Coordinator who will report the same to the Division DRRM Coordinator. All are enjoined to upload photos and videos online and through social media using the hastag **#NDRMDepEdSorsogon2019**.
7. Travel and other expenses relevant to this Memorandum are chargeable against local funds/school MOOE subject to usual accounting and auditing rules and regulations
8. Wide dissemination of and compliance with this Memorandum are enjoined.

By the Authority of the Schools Division Superintendent:

  
**FLORENCIO P. BERMUNDO**  
Officer-In-Charge and SGOD Chief

Enclosure/s : as stated  
Socmobnet-ijjp/sgod





Republic of the Philippines  
**Department of Education**  
REGION V  
REGIONAL CENTER SITE, RAWIS, LEGAZPI CITY 4500



**MEMORANDUM**

**TO : ALL SCHOOLS DIVISION SUPERINTENDENTS  
DIVISION DRRM COORDINATORS  
ALL OTHERS CONCERNED**

**FROM : GILBERT T. SADSAD**  
Regional Director



**SUBJECT : ADDENDUM TO THE UNNUMBERED MEMORANDUM RE: NATIONAL  
DISASTER RESILIENCE MONTH POSTER MAKING AND  
ESSAY WRITING CONTEST**

**DATE : July 4, 2019**

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Addendum to the unnumbered memorandum dated July 1, 2019 re: National Disaster Resilience Month Poster Making and Essay Writing Contest:

*“Transportation and other related expenses to the activity shall be charged against local funds/ MOOE subject to the usual accounting and auditing rules and regulations.”*

For information, guidance and compliance.

010774

Reference No.: \_\_\_\_\_  
ESSD/SPPS/deo



REPUBLIC OF THE PHILIPPINES  
**REGIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**  
REGION V

**NATIONAL DISASTER RESILIENCE MONTH (NDRM) 2019**  
Mechanics for Poster Making and Essay-Writing Contests

- I. **THEME:** The theme will be announced on the day of the contest:
- II. **PARTICIPANTS:** The Poster-Making Contest is for Elementary students (Grade 1-6) while the Essay-Writing Contest is for High School students (Grades 7-10) The OCD and Department of Education Regional Offices may decide on limiting the number of participants per school, per school division or per province basis. The participants shall present a certification from their respective school or school division as the official representative.
- III. **DATES:** The Contests shall be conducted within the third week of July. Awarding will be on the same date as the NDRM Culmination Activity.
- IV. **GUIDELINES:** (Poster-Making Contest)
  1. All participants are entitled to 2 companions (Coach and 1 parent)
  2. The organizers may provide the contestant with "20 x 30" illustration boards which will serve as their canvass. The name and school of the participant should be pasted to the back of the board.
  3. The organizers may provide basic drawing and coloring materials. Participants may also opt to use other materials provided by the school or local DRRMO being represented, limited to crayons, oil pastels, coloring pencils, water color, poster paints and markers.
  4. After the announcement of the central theme of the contest, the participants are given five (5) minutes to consult with the coaches. After that, the participants are given two (2) hours to work on their entries. No more coach or chaperone interference is allowed during this period.
  5. The artwork shall follow a portrait orientation. No text or mark identifying the participant should appear on the artwork.
  6. The organizers shall display a wall or digital clock so that participants are guided on the time limitations. The organizers should also announce the following during the contest time: last one hour, last thirty minutes, last fifteen minutes, last five minutes and last minute.
  7. After the contest work period, all entries will be submitted to the organizers.
  8. The Regional Panel of Judges shall be composed of the following:
    - Chairperson : DEPED Regional Office Representative
    - Members : OCD Regional Office Representative
    - : PIA Representative
    - : DOST Representative
    - : DILG Representative
    - Tabulator : OCD

9. Criteria for Judging:

- |  |              |
|--|--------------|
| 1. Overall presentation including creativity, color harmony etc. | - 50%        |
| 2. Relevance to the theme  | - 40%        |
| 3. Originality   | - 10%        |
|  | <b>100 %</b> |

10. The decision of the Panel of Judges shall be final. Winners will be revealed during the awarding on July 31, 2019

11. Winners will receive the following prizes:

- |                          |   |                   |
|--------------------------|---|-------------------|
| • 1 <sup>st</sup> Place  | - | PHP 10,000.00     |
| • 2 <sup>nd</sup> Place  | - | PHP 8,000.00      |
| • 3 <sup>rd</sup> Place  | - | PHP 5,000.00      |
| • Consolation Prizes (2) | - | PHP 2,000.00 each |

V. **GUIDELINES:** (Essay-Writing Contest)

1. All participants are entitled to 2 companions (Coach and 1 parent)
2. Laptops will be used during the contest. The participants may bring their own laptops or use a laptop provided by the school or local DRRMO being represented. Internet access must be turned off throughout the duration of the contest. Designated personnel will be monitoring the contestants during the work period.
3. After the announcement of the central theme of the contest, the participants are given five (5) minutes to consult with the coaches. After that, the participants are given two (2) hours to work on their entries. No more coach or chaperone interference is allowed during this period.
4. Works must follow the following specifications:
  - Paper Size : A4
  - Font Style : Arial
  - Font Size : 12
  - Alignment : Justified
  - Margin : 1 on all sides
  - Spacing : Double space
5. Works must be in English. Maximum word count is 2,000. Minimum word count is 750.
6. The name of the participant or school being represented should not appear in any part of the work. Participants will be given Reference Numbers which will be used to identify the entries.
7. The organizers shall display a wall or digital clock so that participants are guided on the time limitations. The organizers should also announce the following during the contest time: last one hour, last thirty minutes, last fifteen minutes, last five minutes and last minute.

8. All entries must be saved using the Reference Number as file name. After the contest work period, all entries will be collected using a thumb drive provided by the organizers. .
9. The Regional Panel of Judges shall be composed of the following:
- Chairperson : DEPED Regional Office Representative
  - Members : OCD Regional Office Representative  
: PIA Representative  
: DSWD Representative  
: NEDA Representative
  - Tabulator : OCD
10. Criteria for Judging:
- Substance and content - 40%
  - Relevance to the theme - 30%
  - Originality - 15%
  - Mastery of the English language - 15%
- 100 %**
11. The decision of the Panel of Judges shall be final. Winners will be revealed during the awarding on July 31, 2019
12. Winners will receive the following prizes:
- 1<sup>st</sup> Place - PHP 10,000.00
  - 2<sup>nd</sup> Place - PHP 8,000.00
  - 3<sup>rd</sup> Place - PHP 5,000.00
  - Consolation Prizes (2) - PHP 2,000.00 each

#### VI. OTHER PROVISIONS

1. The OCD shall have exclusive rights to the use of the top three entries in its communications and publication materials including but not limited to OCD Official Gazettes, online publications, calendars and planners. This exclusivity clause covers a period of two years from 01 August 2019 to July 31, 2021.
2. By joining the contests, all participants agree to release and discharge OCD5 and its officials and employees from any claims, losses or damages arising from their participation.
3. Participants agree that their names and the name of the school represented may be released to the public for purposes of announcing the contests finalist and winners.

  
**CLAUDIO YUOT**  
 Chairperson, RDRMC-Bicol