DIVISION MEMORANDUM
No. [72] s. 2019

DIVISION SPORTS DEVELOPMENT PROGRAM THIS SCHOOL YEAR 2019-2020

TO: Assistant Schools Division Superintendent
    SGOD and CID Chief
    Education Program Supervisors
    Public Schools District Supervisors
    Public Elementary and Secondary School Heads
    Sports Coordinators, Officiating Officials and Coaches

1. To ensure a well planned, organized and systematic conduct of school sports activities; this office releases Division Sports Development Program this school year 2019-2020. This will serve as guide of all PSDS, Elementary and Secondary School heads in implementing school sports program.

2. Sports Development Program of this School Year 2019-2020 is found in the enclosure. All concerned are advised to strictly follow the dates and activities stipulated.

3. Expenses relative to Sports Development Program are chargeable against MOOE, Local Fund, Municipal Fund, PTA Fund and Special Education Fund (SEF).

4. For information and compliance of all concerned.

LOIDA N. NIDEA, Ed.D., CESO V
Schools Division Superintendent
Republic of the Philippines  
Department of Education  
Region V  
SCHOOLS DIVISION OF SORSOGON  
Sorsogon  

Sports Development Program  
School Year 2019-2020  

**General Objectives:**

1. Intensify talent identification and talent development program of the division.  
2. Develop a well prepared athletes, coaches and officiating officials for higher level of sports competitions.  
3. Increase the rank of Sorsogon Athletic Delegation results (Number of Gold Medal) to Regional palaro.

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>ACTIVITIES/STRATEGIES</th>
<th>TIME FRAME</th>
<th>PERSONS INVOLVED</th>
<th>RESOURCES NEEDED</th>
<th>SUCCESS INDICATOR</th>
</tr>
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</table>
| 1. Talents Identification and development Program  
- Encourage pupils/students to participate in physical fitness and sports activities to identify potential athletes in all sports event at school level  
- Conduct Physical Fitness Test (PFT) this will help teachers to see the potential of pupil/student in guiding him to select what sports event he will be good at.  
- Secure athletes credentials for screening before accepting to formal training. (Requirements must be based on Age, Academic Performance, Health and Parental consent)  
- Organized Sports Team/Varsity in all school.  
- Conduct try out activities to interested pupil/student to join a certain sports event. (activities like this will boast ego of | June – July 2019 | PSDS Division Sports Officer  
Division Sports Coach  
School Heads  
Coaches  
Trainer  
Pupils/Students | Time/Schedule  
Sports Equipment  
Financial Support  
School Personnel | 100% of pupils/students participated in physical fitness and sports activities in school.  
100% of pupils/students conducted physical fitness test.  
100% of potential athletes submitted PSA Birth Certificate, Parents Consent and No Failing Grades.  
Organized Junior and Senior Varsity Team  
80% of Potential |
<table>
<thead>
<tr>
<th>Athletes Identified</th>
<th>Athletes Identified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presented regular training schedule</td>
<td>Build confidence in an actual competition</td>
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<table>
<thead>
<tr>
<th>2. Participate in Local Meets. (Develop sport skills of potential athletes for higher level of competition)</th>
<th>SDS</th>
<th>Selected Potential athletes for Higher level of Sports Competition</th>
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</thead>
<tbody>
<tr>
<td>Elementary Level</td>
<td>ASDS</td>
<td>MOOE</td>
</tr>
<tr>
<td>▶ Cluster Meet</td>
<td>SGOD</td>
<td></td>
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<tr>
<td>▶ Zonal Meet</td>
<td>CID</td>
<td></td>
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<tr>
<td>Secondary Level</td>
<td>PSDS</td>
<td></td>
</tr>
<tr>
<td>▶ Intramurals</td>
<td>Div Sports Officer</td>
<td></td>
</tr>
<tr>
<td>▶ Cluster Meet</td>
<td>School Heads</td>
<td></td>
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<tr>
<td>▶ Flagship Meet</td>
<td>Coaches</td>
<td></td>
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<tr>
<td>Palarong Panalawigan 2019</td>
<td>Trainers</td>
<td></td>
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<tr>
<td>▶ (In team event, selection of athletes to compete on the next level of competition will be based on potential and skills not because a member of winning team)</td>
<td>Chaperons</td>
<td></td>
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<tr>
<td>▶ Conduct School Based Training of Selected Athletes.</td>
<td>Officiating Officials</td>
<td></td>
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<tr>
<td>(Close monitoring and evaluation of PSDS, school head and sports coordinator.)</td>
<td>Athletes</td>
<td></td>
</tr>
<tr>
<td>▶ Conduct Division Concentration training for palarong Bikol 2020.</td>
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<td></td>
<td>Invite other sports enthusiast, former athletes and professional sports official to share techniques/strategies to help train athletes.</td>
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<tr>
<td>(Close Monitoring of Division Sport Management Committee)</td>
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<tr>
<td>▶ Participate in Palarong Bicol 2020</td>
<td>January 2020</td>
<td>Other local funds</td>
</tr>
<tr>
<td>▶ Participate in Palarong Pamabansa 2020</td>
<td>SEF Division MOOE</td>
<td></td>
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<tr>
<td>▶ If Possible participate to International</td>
<td>February 2020</td>
<td>SEF Regional fund</td>
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<td></td>
<td>April 2020</td>
<td></td>
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<tr>
<td></td>
<td>July 2020</td>
<td></td>
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<tr>
<td>Sports competitions</td>
<td>II- Division Sports Staff Development</td>
<td>Sponsorship</td>
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</tbody>
</table>
| Develop and enhance knowledge and skills of coaches and officiating officials in selected sports event. | 1. Coach Identification and Development.  
- Assigning of coaches to different sports discipline.  
- Conduct Division Training on Coaching varied sports event.  
- Organized Sports organization/club.  
- Affiliate local clubs/organization to regional, national and international organization.  
- Send Members to accreditation seminar.  
- Look for private sponsor or other stakeholders to adopt programs and projects of the organization.  
- Participate in local meets up to Regional, National and International Meets. | Year Round  
As schedule.  
Division Sports management  
Division coaches | School MOOE  
Division MOOE  
SEF  
Other Source of fund  
Human Resources  
Financial support | Accredited and qualified Coach with the ff. Requirements:  
1. Not more than 50 years old  
2. Physically Fit  
3. At least have 2 years coaching experience.  
4. Membership to sports club.  
6. 24 hours training for non-combative sports.  
7. 40 hours training for combative sports. |
| 2. Officiating Officials Accreditation.  
- Assigning of Officials to different sports discipline.  
- Conduct Division Training on Sports Officiating varied sports event.  
- Organized Sports organization/club.  
- Affiliate local clubs/organization to regional, National and International organization.  
- Send Members to accreditation seminar National and International Seminars.  
- Look for private sponsor or other stakeholders to adopt programs and projects of the organization.  
- Participate in local meets up to Regional, National and International Meets. | Year round  
As Schedule  
Division Sports management  
Officiating Officials | School MOOE  
Division MOOE  
SEF  
Other Source of fund  
Human Resources  
Financial support  
Time  
Sports Equipment and supplies | Accredited Officiating Officials |
| 3. Keep records of Accredited Coaches and sports officials in the division.  
- update records annually.  
- recommends coaches and sports officials to regional, national and international conferences.  
- expose coaches and officials to National and | Year round  
Division Sports Management | Computer Software  
USB Flash drive  
Lap top  
Filing Cabinet  
Office Supplies  
Computer Printer | Intact Records of Sports Data |
### III - Sports Facilities and Equipment

<table>
<thead>
<tr>
<th>Acquire and Maintain sports facilities and Equipment</th>
<th>Regularly</th>
<th>SDS, ASDS, SGOD, Div Sports Officer, Governor, Finance Officer both SDO and Gov. Office Utility</th>
<th>SEF Division MOOE</th>
<th>Equipment and facilities are ready to use during division sports competitions and training of athletes</th>
</tr>
</thead>
</table>
| - Procure standard and official sports equipment for Palarong Panalawigan and during the concentration training.  
- Maintain the cleanliness and usability of sports equipment and facilities by constant inspection and monitoring.  
- Proper storage of sports equipment | | | | |

### IV - Evaluation

| Address identified problems and recommend possible interventions | As Schedule and after Palarong Bicol | Sports Management committee  
Coaches  
Officials  
Sports Staff | Division MOOE School MOOE | Harmonization of Solution to problems encountered  
Draft a solution to problems |
|---------------------------------------------------------------|-----------------------------------|---------------------------------|------------------|-------------------------------------------------|
| - Conduct post evaluation to all sports activities  
- Host Division Sports Forum  
- Refinement of good practices | | | | |

Prepared by:

ARNE DAVID E. DUKA JR.  
Division Sports Officer

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Recommended Approval:

FLORENCIO P. BERUMUNDO  
Chief Education Supervisor - SGOD

APPROVED:

LOIDA N. NIDEA, Ed.D., CESO V  
School Division Superintendent