



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF SORSOGON

Capital Compound, Sorsogon City, Philippines 4700



August 15, 2019

DIVISION MEMORANDUM

No. 110 s. 2019

CONDUCT OF LEARNING ACTION CELL (LAC) FOR SCHOOL YEAR 2019-2020

**TO: Asst. Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Education Program Supervisors
Head, Public Secondary Schools
Teachers**

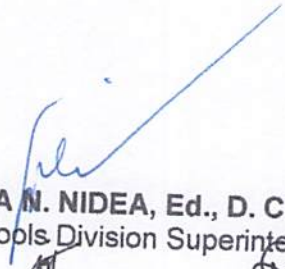
1. Pursuant to DepEd Order No. 35 s. 2016 entitled "The Learning Action Cell (LAC) as the K to 12 BEP School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning" and in compliance with DepEd Order no. 9 s. 2005 entitled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith," this office through the Curriculum Implementation Division will conduct the Cluster LAC Sessions for Secondary Schools for SY 2019-2020 on the following schedule, to wit:

Date	Venue	Person/s In-charge
August 30, 2019	District or School-Based for Elementary	PSDS & EPS in Charge
September 27, 2019		
November 29, 2019		
December 13, 2019	A school in the cluster to be determined by the cluster head	Secondary School Heads
January 31, 2020		
February 28, 2020		

2. This aims to support the continuing professional development of teaching personnel and to hone their potentials to improve teaching and learning outcomes based on the principle of lifelong learning.
3. The LAC sessions for Junior High Schools will focus on the Pedagogical Retooling in Mathematics, Languages (English and Filipino) and Science (PRIMALS) Plus. For Elementary, Senior High Schools and other subject areas like Araling Panlipunan, TLE, MAPEH and Edukasyon sa Pagpapakatao, the focus of their LAC sessions will be based on their identified needs for improvement. The cluster heads and other secondary school heads are advised to submit their LAC Plan covering topics for the six-month LAC sessions to the office of the schools Division Superintendent for approval on or before August 23, 2019. A copy of the approved plan should be submitted to the ASDS/CID in-charge on or before August 30, 2019 for monitoring purposes. School-based LAC sessions which will be held in addition to the above cited schedule shall be subject to the approval of this Office.
4. All monitoring teams, PSDS/EPS/ Secondary School Heads are expected to monitor the conduct of this activity using the attached template prepared by the SGOD and

submit the narrative report duly supported with pictures, attendance sheet, and duly accomplished monitoring template to the ASDS/CID in-charge, a week after the LAC session.

5. Enclosed are the Monitoring Template and the Accomplishment Report Template.
6. Expenses relative to the conduct of this activity shall be charged against school/division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate and widest dissemination of and compliance with this memorandum are desired.


LOIDA N. NIDEA, Ed., D. CESO V
Schools Division Superintendent

Encl: As stated
References:

DepEd Order No. 35, s. 2016
DepEd Order No. 9, s. 2005

To be included in the perpetual index
Under the following subjects:

MONITORING
PROGRAMS

TEACHERS
TRAININGS

ACCOMPLISHMENT REPORT TEMPLATE

I – Identifying Information

- a. Title
- b. Date
- c. Venue
- d. Brief Introduction/Rationale
- e. Objectives

II – Highlights of Accomplishment

III – Problem/s Encountered/Concerns/Challenges

IV – Action Taken

V – Agreement/s

VI – Appendices

- a. Approved LAC Plan
- b. Matrix
- c. Signed Attendance sheet
- d. Pictures

MONITORING TEMPLATE

DATE	SCHOOL	TOPICS COVERED/DISCUSSED/TIME STARTED/TIME ENDED	DISCUSSANT/FACILITATOR	SIGNIFICANT FINDING/S	TECHNICAL ASSISTANCE GIVEN	RECOMMENDATION/S, AGREEMENT/OTHER CONCERNS

Prepared and Submitted by:

Date: