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August 19, 2019

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**DIVISION MEMORANDUM**

No. 163, s. 2019

**To:** Asst. Schools Division Superintendent  
 Chief Supervisors, CID & SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Concerned Elementary School Heads  
 Kindergarten DLP Development Team

**DEVELOPMENT OF PROTOTYPE/CONTEXTUALIZED DAILY LESSON PLANS IN  
 KINDERGARTEN FOR THE FOURTH QUARTER**

1. This Office, through the Curriculum Implementation Division acknowledges the support and cooperation of the Public Schools District Supervisors, school heads extended to the Kindergarten Development Team which facilitated and helped realized the crafting, validation and finalization of the DLPs for Weeks 12 and 24 as the task given to SDO-Sorsogon.
2. Moreover, for the Fourth Quarter, the team is assigned to work on Week 36. The timeline/schedule for the development of the said DLP is as follows:

ACTIVITY	DATE	VENUE	PARTICIPANTS
DLP Writing	August 01-03, 2019	D.O. Conference Hall	DLP Team
Editing , Revision of DLPs	August 27, 2019	TBA	Writers, Editors, Illustrators
Preparation of IMs	September 05-06, 2019	TBA	Writers, Illustrators
Try Out/ Validation	September 09-13, 2019	San Fernando ES, Prieto Diaz	Demo Teacher, Validators, PSDS-Prieto Diaz, SH-San Fernando ES
Try Out / Validation	September 16-20, 2019	Trece Martires ES, Casiguran	Demo Teacher, Validators, PSDS-Casiguran, SH-Trece Martires ES
Finalization	September 30-October 1, 2019	TBA	Writers, Editors, Illustrators, Validators

3. Actual cost of travel and per diem of participants are chargeable against local funds/ school MOOE subject to the usual accounting and auditing rules and regulations.
4. Wide dissemination of and compliance with this Memorandum are earnestly enjoined.

*[Signature]*  
**LOIDA N. NIDEA, Ed.D., CESO V**  
 Schools Division Superintendent