



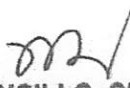
October 18, 2019

**Division Memorandum**  
No. 214, s. 2019

**PLANNING CONFERENCE FOR DIVISION KINDERGARTEN FESTIVAL**

To: Asst. Schools Division Superintendent  
CID & SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Concerned Elementary School Heads  
District Kindergarten Coordinators  
All Others Concerned

1. Relative to the conduct of the Division Kindergarten Festival, a Planning Conference will be conducted on October 25, 2019, 8:30 AM onwards at the Division Office Conference Hall.
2. Expected participants to this conference are the District Kindergarten Coordinators who are expected to relay and disseminate agreements reached to their respective districts in close coordination with the Public Schools District Supervisors.
3. Actual cost of travel and expenses incurred relative to the conduct of the conference are chargeable against School MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are enjoined.

  
JOSE L. DONCILLO, CESO V  
Schools Division Superintendent