



Republic of the Philippines  
Department of Education  
Region v

**SCHOOLS DIVISION OF SORSOGON**  
Capitol Compound, Sorsogon City

**INVITATION TO BID FOR PURCHASE OF WEIGHING  
SCALE AND STEEL/ROLL UP HEIGHT MEASURING  
TAPE FOR VARIOUS SCHOOLS**

**PROJECT NO.: 17-11-002**

1. The *DepEd Schools Division Sorsogon Province*, through the *Division Bids and Awards Committee (SUB-ARO No. ROV-17-09-780)* intends to apply the sum of **Three Million Seven Hundred Sixty-Five Thousand Pesos Only (Php 3,765,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for *Purchase of weighing scale for various schools*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Bids and Awards Committee* now invites bids for *Purchase of weighing scale and steel/roll up height measuring tape for various schools*<sup>2</sup> Delivery of the Goods is required *15 days upon receipt of Notice to Proceed*.

Line Item	Description	Quantity	ABC
1	Office Equipment (Beam Balance Weighing Scale)	120 units	1,740,000.00
2	Office Equipment (Steel/Roll up Height Measuring Tape)	450 pcs	2,025,000.00

Bidders should have completed, within *2 years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

<sup>2</sup> A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from *DepEd, Division of Sorsogon (Province), Capitol Compound, Sorsogon City* and inspect the Bidding Documents at the address given below during *office hours, (8:00am to 5:00pm)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 21, 2017 – December 11, 2017** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00***.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

<b>Activity</b>	<b>Date and Time</b>	<b>Venue</b>
<b>Issuance of Bidding Documents</b>	November 21, 2017 – December 11, 2017, 8:00 am	BAC Secretariat Office, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
<b>Pre-Bid Conference</b>	November 29, 2017, 11:00 am	SDO Conference Hall, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
<b>Submission of Bids/ Opening of Bids</b>	December 11, 2017, 11:00 am	SDO Conference Hall, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
<b>Bid Evaluation</b>	December 12, 2017, 11:00 am	DepEd SDO Sorsogon, Capitol Compound, Sorsogon City (c/o TWG for Goods)
<b>Post Qualification</b>	December 13, 2017, 11:00 am	Winning Bidder/Lowest Bidder
<b>Notice of Award</b>	December 14, 2017, 11:00 am	Office of the SDS, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
<b>Contract Signing</b>	December 15, 2017, 11:00 am	Office of the SDS, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
<b>Notice to Proceed</b>	December 18, 2017, 11:00 am	DepEd SDO Sorsogon, Capitol Compound, Sorsogon City

6. Bids must be duly received by the BAC Secretariat at the address below on or before **December 11, 2017, 11:00 am**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **December 11, 2017, 11:00 am** at **DepEd Sorsogon Province – Conference Hall, Capitol Compound, Sorsogon City**. Bids will be opened in the

presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The ***Bids and Awards Committee*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

***JOHN REY J. PEREZ***

*Head, BAC Secretariat*

*DepEd SDO Sorsogon, Capitol Compound,*

*Sorsogon City*

*Tel. No. (056) 421 5970*

*Email: john.perez002@deped.gov.ph*

*Website: depedsorsogon.com.ph*



---

**MA. JEANY T. POSTRADO**  
*BAC Chairperson*