



Republic of the Philippines
Department of Education
Region v

SCHOOLS DIVISION OF SORSOGON
Capitol Compound, Sorsogon City

INVITATION TO BID FOR *PROVISION OF CATERING SERVICES AND ACCOMMODATION FOR THE 2018 REGIONAL MID-YEAR FINANCIAL PREPARATION WORKSHOP*

PROJECT NO.: 18-05-004

1. The *DepEd Schools Division Sorsogon Province*, through the *Division Bids and Awards Committee (GAA FY 2018 MOOE Funds-GAS)* intends to apply the sum of **Two Million Three Hundred Ten Thousand Pesos Only (Php 2,310,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for *Provision of Catering Services and Accommodation for the 2018 Regional Mid-Year Financial Preparation Workshop*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Bids and Awards Committee* now invites bids for *Provision of Catering Services and Accommodation for the 2018 Regional Mid-Year Financial Preparation Workshop*.² Delivery of Services for this said project is required on the date of the scheduled training and contingent upon receipt of Notice to Proceed.

Line Item	Description	Quantity	ABC
1	Catering Services and Accommodation for 3 days in Batangas Participants: 385 pax	1155 pax	2,310,000.00

Bidders should have completed, within 2 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

² A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from *DepEd, Division of Sorsogon (Province), Capitol Compound, Sorsogon City* and inspect the Bidding Documents at the address given below during *office hours, (8:00am to 5:00pm)*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 10, 2018 – May 30, 2018** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php 5,000.00.*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Activity	Date and Time	Venue
Issuance of Bidding Documents	May 10, 2018 – May 30, 2018 (8:00 am -5:00 pm)	BAC Secretariat Office
Pre-bid Conference	May 18, 2018, 1:00 pm	DepEd Sorsogon Province – Conference Hall, Capitol Compound, Sorsogon City
Submission of Bids/ Opening of Bids	May 30, 2018, 1:00 pm	DepEd Sorsogon Province – Conference Hall, Capitol Compound, Sorsogon City
Bid Evaluation	May 31, 2018, 8:00am	DepEd SDO Sorsogon, Capitol Compound, Sorsogon City (c/o TWG for Goods)
Post Qualification	June 6, 2018, 8:00am	Winning Bidder/Lowest Bidder
Notice of Award	June 8, 2018, 8:00am	Office of the SDS, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
Contract Signing	June 11, 2018, 8:00am	Office of the SDS, DepEd SDO Sorsogon, Capitol Compound, Sorsogon City
Notice to Proceed	June 12, 2018, 8:00am	DepEd SDO Sorsogon, Capitol Compound, Sorsogon City

6. Bids must be duly received by the BAC Secretariat at the address below on or before **May 30, 2018, 1:00 pm**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on *September May 30, 2018, 1:00 pm* at *DepEd Sorsogon Province – Conference Hall, Capitol Compound, Sorsogon City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The *Bids and Awards Committee* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

JOHN REY J. PEREZ


Head, BAC Secretariat

*DepEd SDO Sorsogon, Capitol Compound,
Sorsogon City*

Tel. No. (056) 421 5970

Email: john.perez002@deped.gov.ph

Website: depedsorsogon.com.ph



MA. JEANY T. POSTRADO
BAC Chairperson *gth*