



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

February 24, 2020

DIVISION MEMORANDUM
 No. 53 s. 2020

DESIGNATION OF CONFIRMING OFFICIALS IN SCHOOLS DURING END OF SCHOOL YEAR RITES SY 2019-2020

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Secondary Schools Principals
 SHS Assistant Principals
 Heads of Secondary Schools (Head Teachers and TICs)

1. In line with the conduct of End of School Year Rites SY 2019-2020 specifically Graduation in Secondary Schools with Senior High School (Grade 12) the following officials and personnel are hereby designated by this Office as Confirming Officials during the Graduation Rites, to wit:

SCHOOL	CONFIRMING OFFICIAL
Barcelona	
Barcelona NHS	Gilbert T. Apostol
Macabari NHS	Education Program Supervisor
San Antonio NHS	In Charge of LRMDS
Bulan	
Beguín NHS	Vicente N. Nocos Jr. Ed.D
Bulan NHS	SDS Jose L. Doncillo, CESO V
Butag School of Fisheries	Rodolfo M. Evasco Jr, Ed.D.
Danao HS	Michelle H. Guadamor, Ph. D. Education Program Supervisor In Charge of Science (Secondary)
Gate HS	
J.P.Laurel HS	
San Francisco NHS	
Louella Alcoba NHS	
Bulusan	
Buhang HS	Jerry G. Firmanes
Bulusan HS	Education Program Supervisor
San Roque NHS	In Charge of Mathematics (Sec.)
Casiguran	
Casiguran TVS	Rolando F. Embile, Ed. D.
San Juan NHS	Chief Education Supervisor Curriculum Implementation Division
Castilla	
Buenavista NHS	Joseph John Perez, PDO II
Castilla NHS	SDS Jose L. Doncillo, CESO V
Cumadcad NHS	Rina D. Despuig, Ed.D.
Dinapa NHS	Division SBM Coordinator
Milagrosa NHS	
San Rafael NHS	
Macalaya NHS	Leah Peran, SEPS
Mayon NHS	Bevelyn C. Caramon, Ed.D.





Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

Oras NHS	Florencio P. Bermundo Chief ES - SGOD
Pandan NHS	Bernadette Bedis, Ed. D. SEPS - Human Resource Dev.
Juban	
Biriran NHS	Owen N. Castillo
Juban HS	Education Program Supervisor
Guruyan HS	Libertine Joy G. Baldillo Division Coordinator
Magallanes	
Bagatao HS	Alvin T. Rosare , Ed. D.
Caditaan NhS	Education Program Supervisor
Magallanes NHS	
Siuton NHS	
MVHS - Cagbolo Ext.	Ronald Esteves, EPS II School MME
Magallanes NVHS	SDS Jose L. Doncillo, CESO V
Pili NHS	Bernard Estrada, SEPS Social Mobilization
Biton HS	Abraham Gregory, EPS II Social Mobilization
Matnog	
Culasi NHS	Remus Zuniga
Matnog NHS	Education Program Supervisor
Sua HS	Vicente N. Nocos Jr., Ed. D.
Tiong Hen so MHS	PSDS Isaias Bermas
Pilar	
Abucay NHS	Lani Perez, Ed. D.
Bayasong NHS	Division SPED Coordinator
Pilar NCHS	
M.T. Sia NHS	
Palanas NHS	Edgardo Din, SEPS
Lungib HS	Planning and Research
Salvacion NHS	Florencio Bermundo, Chief ES SGOD
San Rafael NHS	Bernardino Estrada, SEPS
Tingco NHS	Ronald Esteves, EPS II
Pto. Diaz	
Calao NHS	Rodel Pancho
Manlabong NHS	Education Program Supervisor
Pto. Diaz NHS	
Sta. Magdalena	
Sta. Magdalena NHS	Nenneth E. Alama, CESE
Talaong NHS	Division Coordinator
Donsol	
Cabugao NHS	Sharon Vito, Ed. D.
Donsol VHS	Education Program Supervisor
DNCHS - Banuang Gurang Ext.	
DNCHS - Sta. Cruz Ext.	Bevelyn Caramon, Ph. D.



Capitol Compound, Brgy. Burabod, Sorsogon City, Sorsogon 4700
 Landline: (056) 421-5415
 Email: sorsogon@deped.gov.ph
 Website: depedsorsogon.com.ph




Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

Donsol NCHS	SDS Jose L. Doncillo, CESO V
Gubat	
Bagacay NHS	Maricel M. Dineros
Gubat NHS	Education Program Supervisor
Jupi NHS	
Rizal NHS	
Bentuco HS	Lilia Zita Pura, Ed. D.
Bulacao NHS	Division ECARP Coordinator
Irosin	
Gabao NHS	Liny Grefal, Ed.D.
Irosin North HS	Division Coordinator
Gallanosa NHS	ASDS Ma. Jeany T. Abayon

2. The PSDSs are designated as confirming officials in the Central Schools while Principals and Head Teachers in the district shall be assigned to do the same for elementary schools within the district including TIC-headed schools. No confirming official is designated for Completion Rites in Junior High Schools. Templates for Completion and Graduation Rites are as follow:

COMPLETION RITES	GRADUATION RITES
Processional	Processional – Graduates, Parents, Faculty And Guests
Philippine National Anthem	Philippine National Anthem
Thanksgiving Prayer	Thanksgiving Prayer
Bicol Regional March	Bicol Regional March
Sorsogon March	Sorsogon March
Words of Welcome (not more than 3 minutes)	Words of Welcome – Student with Honors (Top 2)
Distribution of Completion Certificates and Awarding of Honors	Presentation of Candidates for Graduation by the School Principal
Introduction of Guest of Honor	Confirmation and Message – Designated Confirming Official
Inspirational Message (not more than 7 minutes)	Distribution of Certificates and Conferment of Awards
Inspirational Song	Speech of Gratitude – Student with Honors (Top 1)
Speech of Gratitude (not more than 5 minutes)	Graduation Song
Acknowledgment/Announcements	Pledge of Loyalty – Student with Honors (Top 3)
Recessional	Acknowledgment – by the Principal
	Recessional

3. Strict compliance to No Collection Policy and other issuance, rules and regulations related to the conduct of End-of-Year Rites is strongly reiterated.
4. For information and widest dissemination.


JOSE L. DONCILLO, CESO V
 Schools Division Superintendent

