



Republic of the Philippines
Department of Education
 REGION V - BICOL

*To: ADMs Post-2016-
 Abayon
 appropriate
 actions.*
AW
4/29/2020

28 April 2020

DEPARTMENT OF EDUCATION
 REGIONAL OFFICE NO. V
 RAWIS, LEGAZPI CITY

APR 29 2020

RECORDS

RELEASED BY: *[Signature]*

REGIONAL MEMORANDUM
 NO. 34 s. 2020

REGIONAL LEARNING CONTINUITY TASKS AND GUIDELINES

To : Schools Division Superintendents

1. In support of the goal of sustaining delivery of quality, accessible, relevant and liberating basic education services for all school-age youngsters in the midst of COVID-19 emergency, this office through the Curriculum and Learning Management Division (CLMD) and the 13 Schools Division Offices shall initially take the following actions, conduct activities and follow guidelines appertaining hereat:

a. Align available learning materials with the Most Essential Learning Competencies (MELC).

a.1. Conduct an inventory of all available quality assured learning materials and resources for all types of learners. This must be done for all grade levels and learning areas/per learning quarter. A template for the inventory matrix is found in Enclosure 1.

a.2 Harvest all available materials/modules: ADM, ALS (printed & radio), quality-assured locally-developed modules, including the Daily Lesson Plans (DLPs), and TLE Session Plans (SPs) developed by the region.

a.3. Ensure that all harvested materials including assessment strategies are aligned with the MELCs and adaptive in different modes of learning (online, offline, blended, etc.) Since the DLPs/SPs are designed for face to face instruction, activities i.e. worksheets, activity sheets, and other interactive materials may be culled from them with additional enrichment or practice exercises. The region shall initiate the development of sample/model learner's materials per learning area and grade level. Development and quality assurance of which will be done by the learning area supervisors and selected writers.

a.4 The Schools Division Offices are not precluded to develop additional learning materials to ensure that all MELCs are covered. However, developed materials of any type or format (printed, digital online/offline, video, audio etc.) must be quality assured.

Supplementary materials that are to be utilized at the school level must pass through the School Learning Resource Quality Assurance Committee, while those



meant to be utilized division-wide must go through the Division Quality Assurance Committee. The Regional Quality Assurance Committee shall evaluate submitted materials for regionwide sharing. It is emphasized that no material must be shared, especially on online platforms (Facebook, YouTube etc.) if it did not pass through the necessary quality assurance process.

b. Map out learning contexts and types of learners (regular, ALS, LSEs etc.) at the division and school levels.

b.1. Determine the number of learners and teachers with access to the internet or signal in their household and portable electronic device and/or laptop/computer, radio, and television.

b.2. Determine the number of learners who need printed instructional packets

b.3. Map the barangays where the learners are residing, including local learning venues (e.g. local libraries)

b.4 Mapping of all learners are expected to be done at the school level by maximizing electronic means of communication (text, Messenger, etc.), and other strategies while strictly observing social distancing, wearing of masks and other precautionary measures. School heads, DALSC's/mobile teachers are advised to coordinate with local/barangay officials to be able to reach the learners. Actual enrolment for SY 2019-2020 and early enrolment data may be utilized for determining learners for mapping. The template for consolidating the data for submission to the Regional Office is found in Enclosure 2. The SDOs may devise another template for gathering data.

b. 5 The School Governance Operations Division (SGOD) is expected to take the lead in the mapping of learners and their contexts. The IT units may be mobilized to devise schemes for fast and reliable data collection.

2. The timeline below will help set priorities and directions:

Tasks	Timeline	Persons Responsible	Expected Output
Inventory of Available Materials	April 29 – May 8, 2020	CLMD, CID Learning Area Supervisors	Inventory Matrix
Harvesting of Available Materials	April 29 – May 8, 2020	CLMD, CID Learning Area Supervisors, LRMS Supervisors	Copies of harvested materials
Development of Sample LMs	May 4-May 15, 2020	CLMD, CID Learning Area Supervisors, LRMS Supervisors, Selected writers	Sample LMs

Quality Assurance of Sample LMs	May 18-May 29, 2020	CLMD, CID Learning Area Supervisors, LRMS Supervisors	Quality-assured sample LMs
Release of Sample LMs to Schools	June 1-5, 2020	CLMD, CID Learning Area Supervisors, LRMS Supervisors	Copies (printed and electronic) of sample LMs
Mapping or Learners	May 4-29, 2020	SGOD, School Heads, Teachers, LGU/Barangay Officials	Inventory of learners and learning contexts
Submission of Consolidated Mapping Data to the Regional Office (through the Office of the Regional Director)	June 1, 2020	SGOD, ICT Units	Consolidated data of learners' contexts

3. Guidelines on the utilization of learning modalities, and updates pertaining to learning continuity strategies/activities shall be released in separate issuances.
4. Expenses relative to the conduct of inventory and harvesting of materials, development of samples, quality-assurance, and mapping of learners shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
5. For information and compliance


GILBERT T. SADSAD
 Regional Director

Encls:

As stated

To be indicated in the Perpetual Index under the following subjects:
CURRICULUM

April 29, 2020

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/OIC-PSDS
Heads, Elementary and Secondary Schools
Teachers

For information, guidance and compliance of all concerned.

The School Heads are advised to submit the duly accomplished template in Enclosure No. 2 of this memo on or before May 29, 2020 through this email address: john.perez002@deped.gov.ph.


JOSE L. DONCILLO, CESO V
 Schools Division Superintendent