



Republic of the Philippines
Department of Education
Region V
Schools Division of Sorsogon

June 10, 2020

DIVISION MEMORANDUM

No. 84, s. 2020

ANNOUNCEMENT OF RANKING/DELIBERATION FOR VACANT MASTER TEACHER I, SCHOOL PRINCIPAL I (JHS), HEAD TEACHER II (ELEMENTARY) POSITIONS AND ANTICIPATED VACANCIES FOR PUBLIC SCHOOLS DISTRICT SUPERVISOR

TO: Assistant Schools Division Superintendent
Public School District Supervisors
Elementary & Secondary School Principals
All Others Concerned

1. This is to announce that there will be a deliberation/ranking for the vacant positions listed below:

VACANT POSITION(S)	SCHOOL/PLACE OF ASSIGNMENT	NO. OF VACANT POSITIONS	SCHEDULE OF RANKING
Master Teacher I	Castilla West District	1	July 1, 2020
	Gubat South District	1	
	Prieto Diaz District	1	
Head Teacher II	Elementary	1	July 2, 2020
School Principal I	Oras NHS	1	
	Bentuco NHS	1	
Public Schools District Supervisor		Anticipated Vacancy	

2. Stated hereunder is the Civil Service Commission approved minimum qualification for each position:

PUBLIC SCHOOLS DISTRICT SUPERVISOR

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Master's Degree in Education or other relevant Master's Degree	5 years cumulative experience in instructional supervision and school management	16 hours of relevant training	RA 1080 (Teacher)





Republic of the Philippines
Department of Education
 Region V
Schools Division of Sorsogon

SCHOOL PRINCIPAL I (SECONDARY)

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	2 years of relevant experience	8 hours of relevant training	RA 1080 (Teacher)

MASTER TEACHER I

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor of Elementary Education (BEEd) for elementary applicants; or Bachelor's Degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	3 years of relevant experience	None required	RA 1080 (Teacher)

HEAD TEACHER II (ELEMENTARY)

EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	Head Teacher for 1 year; or Teacher-In-Charge for 1 year;	4 hours of relevant training	RA 1080 (Teacher)

3. All interested applicants are enjoined to peruse the following references for guidance as to criterion and computation of points.

Master Teacher I	-	MEC Order No. 10, s. 1979
Public Schools		
District Supervisor	-	DepEd Order No. 66, s. 2007
School Principal I (JHS)	-	DepEd Order No. 42, s. 2007
Head Teacher II	-	DepEd Order No. 42, s. 2007


4. For the anticipated vacancy of the Head Teacher II position, the ones highly encouraged to join are applicants holding Head Teacher I items.





Republic of the Philippines
Department of Education
Region V
Schools Division Office - Sorsogon

5. All applicants are requested to submit two sealed envelopes. The **first envelope** is for **pre-assessment** and the **second envelope** is for **ranking** purposes. Both envelopes should include among others the **Transcript of Records for Baccalaureate, Masteral or Doctoral Studies and/or certification of units earned in Masteral and/or Doctoral Studies; Service Record; Certificates of Trainings; Copy of Performance Rating (IPCRF) for the last three years and Copy of PRC License**; Also, applicants for **School Principal I (JHS)** are required to include their **Certificate of Rating for the Principal's Test**.
6. Documents will instantly be pre-assessed upon submission so that the applicants will immediately know if they are qualified to proceed with the ranking process.
7. The Deadline of submission is on **June 26, 2020. No additional documents shall be accepted after the deadline.**
8. The venue for the deliberation will be at the Division Conference Hall at 8:00 AM to 5 PM. Personnel Selection Board members and applicants are required to strictly adhere to health protocols such as social distancing, wearing of face mask and using of alcohol or hand sanitizer.
9. Expenses relevant to the conduct of this activity shall be charged to the Division MOOE/Local Funds subject to the usual accounting and auditing rules.
10. Immediate and wide dissemination of this memorandum is earnestly desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

