



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

DIVISION MEMORANDUM

No. 87, s. 2020

TO: All Concerned

FROM: JOSE L. DONCILLO, CESO V
Schools Division Superintendent

SUBJECT: SUBMISSION OF MONTHLY BRIGADA ESKWELA 2020
REPORT ON RESOURCES GENERATED & OTHER
REQUIRED REPORTS

DATE: JUNE 16, 2020

1. The DepEd Regional Office has issued the **Revised Reporting Template for Brigada Eskwela 2020 Resources Generated**. It can be downloaded at depedsorsogon.com.ph and DepEd Sorsogon Brigada Eskwela FB page.
2. The **Report on Resources Generated** will be submitted four (4) times from June to September 2020.
3. All schools and district offices in the division must follow the monthly deadlines for its submission as follows:

	June	July	August	September
School to District Office	June 19-22, 2020	July 17-21, 2020	Aug. 17 – 21, 2020	Sept. 11-15, 2020
District Office to SDO SGOD (consolidated already)	June 24, 2020	July 24, 2020	Aug. 24, 2020	Sept. 18, 2020
Secondary Schools to SDO SGOD	June 24, 2020	July 24, 2020	Aug. 24, 2020	Sept. 18, 2020

4. The due date for the submission of **Secondary Schools Report/ District Consolidated Report on Number of Volunteers** to the SDO will be on **September 18, 2020**.



Capitol Compound, Brgy. Burabod, Sorsogon City, Sorsogon 4700
(056) 421-5421
sorsogon@deped.gov.ph
depedsorsogon.com.ph

5. Other districts and schools with overdue **Report on Disaggregated Physical Facilities and Maintenance Needs Assessment for Classrooms** are requested to comply the soonest possible time.
6. Travel and incidental expenses of the one in-charge for the submission of reports shall be charged against Local Funds/MOOE subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.



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