



Republic of the Philippines  
**Department of Education**  
REGION V  
**SCHOOLS DIVISION OF SORSOGON**

June 30, 2020

**DIVISION MEMORANDUM**

NO. 95, s. 2020

**FOURTH DIVISION MANAGEMENT COMMITTEE MEETING**

To: Assistant Schools Division Superintendent  
Chief, SGOD and CID  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors  
Section/Unit Heads  
Heads, Public Elementary and Secondary Schools  
Assistant Principals of Secondary Schools

1. This Office informs the field that the conduct of the Fourth Division Management Committee Meeting will be from **July 6-8, 2020 at Casiguran District Teachers Hall, Casiguran, Sorsogon.**
2. Considering the urgency of issues on the education fronts affecting the schools and the community in general. Meeting are as follows following strictly the minimum health standards and other precautionary measures.

<b>Date</b>	<b>District/Municipality</b>	<b>Participants</b>
July 6, 2020 (A.M.)	First and Second Congressional District	Secondary School Heads and Assistant School Principals
July 6, 2020 (P.M.)	Casiguran, Sta. Magdalena, Donsol East, Donsol West, Magallanes North and South	Principal, Head Teachers and TICs
July 7, 2020 (A.M.)	Castilla East and West, Pilar I, Pilar II and Prieto Diaz	Principal, Head Teachers and TICs
July 7, 2020 (P.M.)	Bulan South and North, Gubat North and South	Principal, Head Teachers and TICs
July 8, 2020 (A.M.)	Barcelona, Bulusan, Juban, Irosin and Matnog	Principal, Head Teachers and TICs
July 8, 2020 (P.M.)	CID and SGOD	Chief Education Supervisor, EPS/Specialists, PSDS, SEPS, Planning Officer III, PDOs



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3. Agenda:

- Updates on the Regional ManCom Meetings on June 29, 2020.
- Issues on Enrollment and Opening of Classes
- Brigada Eskwela and Oplan Balik Eskwela
- Other matters

4. Participants shall strictly observe physical distancing, precautionary measures such as wearing masks, other health safety standards and protocols.

5. The host for this activity is the School Governance and Operations Division that will be in-charge of ensuring that the venue is prepared, minutes taken and other concerns relative to the activity are looked into.

6. Transportation and other incidental expenses shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulation.

7. Immediate dissemination of this Memorandum to all concerned is desired.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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