



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

October 2, 2020


**DIVISION MEMORANDUM**

No. 149, s. 2020

**COLLECTION OF SEX DISAGGREGATED AND OTHER RELEVANT DATA for GENDER ANALYSIS and  
2021 DIVISION GAD PLAN and BUDGET**

**TO:** Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Public Schools District Supervisors/ OIC PSDSs  
Public Elementary and Secondary School Heads  
Division Planning Officer  
GAD Focal Persons  
All Other Concerned

1. DepEd Sorsogon Province shall update its database by collecting the sex disaggregated and other relevant data for its gender analysis and preparation of the Gender and Development Plan and Budget for Fiscal Year 2021.
2. The data shall be the used for planning and decision making that will endeavor to close the gaps in the GAD PPAs.
3. Each school shall submit the required data to the Central School Principal/ Cluster Head for consolidation not later than October 16, 2020.
4. The same tables in the enclosure shall be used and be submitted as consolidating form of the district or cluster.
5. The PSDSs and the Cluster Heads shall submit to the CID two properly labeled copies of the consolidated reports on or before October 21, 2020. (Division GAD copy and District/Cluster Copy)
6. The SDO Planning Officer shall consolidate the data for SDO-based employees and submit report as stated. (Division GAD Copy and SDO Planning Office Copy)
7. Expenses relative to the conduct of the data gathering shall be charged against GAD/ local funds subject to the usual accounting and auditing rules and regulations.
8. For information, guidance, and compliance of all concerned

  
**JOSE L. DONCILLO, CESO V**  
-for- Schools Division Superintendent



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Employees (SDO-Based)	Teaching (Deployed)			Non-Teaching (Permanent)			Non-Teaching (Contractual/ Service Contract)		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Head of the Family									
Persons with Special Needs (PWD)									
Single Parent Single									

B. Other Relevant Data

Employees (School)	Teaching			Non-Teaching (Permanent)			Non-Teaching (Contractual/ Service Contract)		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age Range									
20-30									
31-40									
41-50									
51-60									
61-64									

Employees (SDO-Based)	Teaching (Deployed)			Non-Teaching (Permanent)			Non-Teaching (Contractual/ Service Contract)		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age Range									
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A. Sex Disaggregated Statistics

LEARNERS	Elementary			Junior High School			Senior High School		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
<b>Regular Curriculum</b>									
K-g3 (5-8y/o)									
g4-g6 (9-12y/o)									
g7-g10 (13-16 y/o)									
g11-g12 (17-20y/o)									
<b>Learners with Special Needs</b>									
PWDs									
SPED/ LSEs									

Employees (School)	Teaching			Non-Teaching (Permanent)			Non-Teaching (Contractual/ Service Contract)		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Head of the Family									
Persons with Special Needs (PWD)									
Solo Parent									
Single									



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