



Republic of the Philippines  
**Department of Education**  
REGION V  
**SCHOOLS DIVISION OF SORSOGON**

---

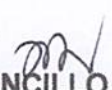

October 14, 2020

**DIVISION MEMORANDUM**  
No. 156 s. 2020

**PLANNING CONFERENCE OF THE VIDEO LESSONS DEVELOPMENT TEAM FOR  
DEPED SORSOGON TV CHANNEL**

To: **Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
LRMDS Education Program Supervisor  
LRMDS Program Development Officer  
Identified Teachers**

1. In preparation for the series of development activities on the production of video lessons for all learning areas, this Office through the Curriculum Implementation Division will conduct a One-day Planning Conference with the technical team on October 16, 2020 at the SDO Office, Balogo Sports Complex, Brgy Balogo, Sorsogon City.
2. The activity aims to:
  - a. discuss all the necessary preparations from the conduct of orientation of the development team up to the development of the video lessons for all learning areas.
  - b. identify additional key persons with technical skills in video production
  - c. identify and prepare all materials needed for the project.
3. The following teachers/personnel are requested to attend the planning conference:  
Argen Azul- Palanas National High School  
Valdemar M. Avisado- Pawala ES  
Gil Carla P. Abrantes- Gogon ES, Donsol  
Salvador Belen- PDO II- SDO Sorsogon Province
3. Expenses for meals, accommodation and supplies including transportation and other incidental expenses of participants are chargeable against local funds/ school MOOE subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent 



Balogo Sports Complex, Brgy Balogo, Sorsogon City 4700  
(056) 421-4521  
[sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
[depedsorsogon.com.ph](http://depedsorsogon.com.ph)