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Thank you, Mr. John Ray



Republic of the Philippines
Department of Education
Region V
Schools Division of Sorsogon

January 2, 2019

DIVISION MEMORANDUM
No. OG, s. 2019

To: Asst. Schools Division Superintendent
Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary Teachers
All Others Concerned

DIVISION ROLL-OUT ON COACHING AND MENTORING MODULE FOR COOPERATING TEACHERS

1. As an offshoot of the Regional Staff Orientation-Workshop (RSOW) on the Division Roll-out on the Coaching and Mentoring Module for Cooperating Teachers 9PHASE 1) conducted last December 18, 2019 at the Regional Office, the Division Roll-out of the same is slated on January 23-24, 2019 at the Schools Division Office Conference Hall. However, prior to the conduct of the roll-out, there shall be a Division Staff Orientation-Workshop (DSOW) on January 21, 2020.
2. The activity aims to:
 - a. Equip the trainers/facilitators/staff with the necessary knowledge, skills and attitude in running the sessions on coaching and mentoring for cooperating teachers.
 - b. Equip cooperating teachers with the necessary knowledge, skills and attitude in mentoring and coaching student teachers.
 - c. Express commitment to the task of mentoring and coaching the Pre-service teachers.
3. Participants to the Division Staff Orientation - Workshop are the pre-identified Division Personnel who shall discuss topics assigned to them, while the participants to the division roll-out are the cooperating teachers of both elementary and secondary schools with student-teachers deployed by the Schools Division Office.
4. Expenses for meals of participants shall be charged against respective School MOOE/local funds, while meals, transportation and other incidental expenses of the training staff are chargeable against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. For information, dissemination and compliance of all concerned.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent