



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

January 9, 2020

Division Memorandum
No. 012, s.2020

CONDUCT OF SELF-ASSESSMENT ON SBM LEVEL OF PRACTICE

To: Assistant Schools Division Superintendent
Chief of CID & SGOD
Division SBM Coordinator
CID & SGOD EPSs, PSDSs, SEPSs and EPSs II
Elementary and Secondary School Heads
All others Concerned

1. Pursuant to DepEd Order No. 83, s. 2012 re: **Implementing Guidelines on the Revised School-Based Management (SBM) Framework, Assessment Process and Tool (APAT)** and cognizant to Regional Memorandum No. 67, s. 2019, re: **Implementing Guidelines on the Contextualized School-Based Management (SBM) Assessment Process and Tool (APAT)**, all schools, both elementary and secondary are hereby instructed to conduct Self-Assessment to determine their respective SBM level of practice. Prior to the Self-Assessment, there shall be a sample demonstration of the actual process on January 13-16, 2020 at different venues.
2. The activity aims to:
 - assist the School Head and SBM Team in the conduct of self-assessment
 - utilize the contextualized tool in SBM self-assessment
 - identify the school's level of practice
3. Results of the SBM Self-Assessment shall be submitted to the Division Office through CID care of Ms. Rina D. Despuig, Division SBM Coordinator on or before February 10, 2020 for validation and decision-making purposes.
4. Identified schools with organized SBM team and have already conducted self-assessment will serve as model during the conduct of the activity.





Capitol Compound, Brgy. Burabod, Sorsogon City 4700
(056) 421-5415

sorsogon@deped.gov.ph
depedsorsogon.com.ph



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

5. Expected participants to this activity are all elementary and secondary school heads of this division and members of Division SBM Coordinating Team. Details of the schedule is found in Enclosure No.1 to this memorandum.
6. Travel and other incidental expenses relative to the conduct of this activity shall be charged against local funds/MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance with this Memorandum is directed.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 



Capitol Compound, Brgy. Burabod, Sorsogon City 4700
(056) 421-5415

sorsogon@deped.gov.ph
depedsorsogon.com.ph



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

Enclosure No. 1 to Division Memorandum No. _____, s. 2020

SCHEDULE OF SELF-ASSESSMENT ON SBM LEVEL OF PRACTICE

DATE & TIME	PARTICIPANTS	VENUE	MODEL SCHOOL
January 13, 2020 Morning 8:00 - 12:00	Elem. & Sec. School heads of Barcelona & Bulusan	Tagdon ES	Tagdon ES
January 13, 2020 Afternoon 1:00-5:00	Elem. & Sec. School heads of Gubat & Prieto-Diaz	Gubat South CS	Carriedo ES
January 14, 2020 Morning 8:00 - 12:00	Elem. & Sec. School heads of Bulan & Sta. Magdalena	Bulan North - A CS	Bulan NHS
January 14, 2020 Afternoon 1:00-5:00	Elem. & Sec. School heads of Irosin & Matnog	Irosin CS	Tabon Tabon ES
January 15, 2020 Morning 8:00 -12:00	Elem. & Sec. School heads of Juban & Magallanes	JGAES	Bacolod ES
January 15, 2020 Afternoon 1:00-5:00	Elem. & Sec. School heads of Casiguran & Castilla	Casiguran CS	Boton ES
January 16, 2020 Morning 8:00 - 12:00	Elem. & Sec. School heads of Donsol & Pilar	Pilar II CS	Bayasong NHS



Capitol Compound, Brgy. Burabod, Sorsogon City 4700
(056) 421-5415

sorsogon@deped.gov.ph
depedsorsogon.com.ph



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

<u>FACILITATORS:</u>	<u>SDO SBM Coordinating Team</u> REX T. BARBIN MARICEL M. DINEROS LEAH H. PERAN RINA D. DESPUIG MONITORING EPS and PSDS-Members of SDO SBM Team as validators in the district where they are assigned		
----------------------	---	--	--



Capitol Compound, Brgy. Burabod, Sorsogon City 4700
(056) 421-5415

sorsogon@deped.gov.ph
depedsorsogon.com.ph