



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

December 9, 2020

Division Memorandum
No. 191 s, 2020

**YEAR-END MONITORING, EVALUATION, ADJUSTMENTS OF PPAS
IMPLEMENTED AND RECOGNITION OF BEST PRACTICES AMONG
UNITS AND SECTIONS AT THE SDO**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Unit/Section Chiefs
SDO Personnel
All Other Concerned

1. The year-end monitoring, evaluation, adjustments of programs, projects, and activities implemented and recognition of best practices among units and sections at the SDO shall be held on December 21-23, 2020 at the Schools Division Office.
2. All SDO-based personnel shall be the participants of this activity.
3. The objectives of the activity are the following:
 - a. renew each unit's/section's commitment to always adhere to a gender-sensitive work environment,
 - b. quality-assure the GAD services of the units/sections through the QMS performance review tools,
 - c. integrate the values of unity, family-centeredness, camaraderie, and love among personnel to provide quality service to the clientele, and
 - d. recognize the best practices implemented along PPAs and GAD of all the units/sections.
4. Everyone involved in the activity is reminded to strictly observe the required health protocols such as wearing of face masks and face shields, social distancing, hand sanitation and other precautionary measures.
5. Meals, materials, and incidental expenses of the activity shall be charged to the Division GAD Fund subject to the usual accounting and auditing rules and regulations.
6. For information, guidance, and compliance of all concerned


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