



Republic of the Philippines  
**Department of Education**  
Region V  
Schools Division of Sorsogon

December 02, 2020

**DIVISION MEMORANDUM**

No. 199, s. 2020

**To: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Section Heads  
Education Program Supervisors/ Division Coordinators  
Public Schools District Supervisors/ OIC-PSDs  
Elementary/ Secondary School Heads  
All Others Concerned**

**DIVISION INSTRUCTIONAL MONITORING SCHEME  
For School Year 2020-2021**

1. With the change of personnel in the CID Proper, new assignment for monitoring area of the concerned are hereby enumerated below. This is also to articulate the key result areas in the Curriculum Implementation Division, and to strengthen coordination with school heads and stakeholders for a more focused instructional supervision/ monitoring for this SY 2020-2021.

<b>Monitoring Supervisor</b>	<b>Program Assignment/s</b>	<b>Monitoring Area</b>
<b>GILBERT IAN Z. APOSTOL</b>	<b>LRMDS</b>	<b>BARCELONA 1 &amp; 2</b>
<b>REMUS H. ZUNIGA</b>	<b>MAPEH</b>	<b>BULAN 1 &amp; 3</b>
<b>MICHELLE H. GUADAMOR</b>	<b>Science (Secondary)</b>	<b>BULAN 2 &amp; 4</b>
<b>JERRY G. FIRMANES</b>	<b>Mathematics (Elementary/JHS/SHS) 2<sup>nd</sup> Congressional District</b>	<b>BULUSAN &amp; GUBAT SOUTH</b>
<b>EDEN DUKA</b>	<b>Araling Panlipunan</b>	<b>GUBAT NORTH &amp; GUBAT 3</b>
<b>NENNETH E. ALAMA</b>	<b>EsP/ GAD</b>	<b>IROSIN 1 &amp; 2</b>
<b>MA. BELLA A. NARES</b>	<b>School-Based Feeding Programs</b>	<b>JUBAN 1 &amp; 2</b>
<b>LINA F. NIEMO</b>	<b>SHS</b>	<b>STA. MAGDALENA</b>
<b>RODEL E. PANCHO</b>	<b>EPP/ TLE/ TVL</b>	<b>MATNOG 1 &amp; 2</b>
<b>OWEN N. CASTILLO</b>	<b>Araling Panlipunan</b>	<b>PTO. DIAZ 1 &amp; 2</b>
<b>LIBERTINE JOY G. BALDILLO</b>	<b>Kindergarten</b>	<b>CASIGURAN 1</b>
<b>MARICEL M. DINEROS</b>	<b>English</b>	<b>CASIGURAN 2</b>
<b>LANI L. PEREZ</b>	<b>SPED</b>	<b>PILAR 1 &amp; 2</b>
<b>SALVADOR B. BELEN, JR.</b>	<b>LRMDS</b>	<b>PILAR 3 &amp; 4</b>
<b>SHARON A. VITO</b>	<b>Filipino</b>	<b>DONSOL WEST 1 &amp; 2</b>

<b>JOSEPHINE L. VILLARUEL</b>	<b>Mathematics (JHS/SHS) 1<sup>st</sup> Congressional District</b>	<b>DONSOL EAST 1 &amp; 2</b>
<b>ALVIN T. ROSARE</b>	<b>Science (Elementary)</b>	<b>MAGALLANES NORTH &amp; SOUTH, MAGALLANES 3</b>
<b>LILIA ZITA A. PURA</b>	<b>Mother Tongue, Reading</b>	<b>CASTILLA EAST, WEST &amp; SOUTH</b>
<b>JOHNY J. SO</b>	<b>ALS</b>	<b>2<sup>ND</sup> CONGRESSIONAL DISTRICT</b>
<b>NICANOR P. BAILON</b>	<b>ALS</b>	<b>1<sup>ST</sup> CONGRESSIONAL DISTRICT</b>

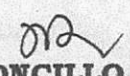
2. As subject area specialists, the Education Program Supervisors and Division Coordinators shall ensure effective implementation of the K to 12 Basic Education Program vis-a-vis the Basic Education - Learning Continuity Plan (BE-LCP); hence, instructional supervision and school monitoring shall be conducted from Tuesday to Friday while Monthly Accomplishment Report is due for submission either on first Monday or end of the month.

3. The CID Coordination Meeting scheduled every Monday remains as it is an opportunity to discuss results of monitoring and identify appropriate interventions to concerns met.

4. A monitoring tool will be used for the purpose of recording data to reflect an authentic picture of the schools visited.

5. Travel and incidental expenses are chargeable against Division funds subject to the usual accounting and auditing rules and regulations.

6. For information, dissemination and compliance.

  
**JOSE L. DONCILLO, CESO V**  
**Schools Division Superintendent**  
