



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

January 5, 2021

DIVISION MEMORANDUM
NO. 02, s. 2021

FIRST DIVISION MANAGEMENT COMMITTEE MEETING FOR 2021

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors
Section/Unit Heads
Heads, Public Elementary and Secondary Schools
Assistant Principals of Secondary Schools

1. This Office will spearhead the conduct of the First Division Management Committee Meeting on **January 27-29, 2021** at the **Bulwagan ng Karunungan, SDO Sorsogon, Balogo Sports Complex, Sorsogon City.**

2. Considering the urgency of issues on the education fronts affecting the schools and the community in general, the meeting will be conducted observing strictly the minimum health standards and other precautionary measures. Participants shall attend on specific schedule, to wit:

Date	Municipality	Participants
January 27, 2021	Pilar, Donsol and Castilla	Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals
January 28, 2021	Gubat, Pto. Diaz, Barcelona, Bulusan, Casiguran and Juban	Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals
January 29, 2021	Bulan, Matnog, Sta. Magdalena, Magallanes and Irosin	Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals





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3. The agenda to be taken up include:
 - Updates from the Regional ManCom Meeting;
 - CID and SGOD Strategic Direction; and
 - Other matters

4. It is reiterated that participants shall strictly observe physical distancing, precautionary measures such as wearing masks, other health safety standards and protocols during the meeting.

5. The host for this activity is the School Governance and Operations Division that will be in-charge of ensuring that the venue is prepared, minutes of the meeting taken and other concerns relative to the activity are looked into.

6. Transportation and other incidental expenses shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulation.

7. Immediate dissemination of this Memorandum to all concerned is desired.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

