



Republic of the Philippines  
**Department of Education**  
Region V  
Schools Division of Sorsogon

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March 8, 2021

**DIVISION MEMORANDUM**

No. 47, s. 2021

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 41, s. 2021**

**(ANNOUNCEMENT OF DELIBERATION/RANKING FOR VACANT ASSISTANT SCHOOL PRINCIPAL II (SHS), MASTER TEACHER I, NURSE I, ACCOUNTANT I AND DISBURSING OFFICER II)**

**TO:** Assistant Schools Division Superintendent  
Public School District Supervisors/OIC-PSDSs  
Secondary School Principals  
All Others Concerned

1. In connection to Division Memorandum No. 41, s. 2021, this Office announces that there is also a vacancy for Administrative Officer I (Supply Officer I) at Magallanes National Vocational School and will be included in the deliberation on March 18, 2021.
2. The Civil Service Commission minimum qualification standard for the said position is stated below:

**ADMINISTRATIVE OFFICER I (SUPPLY OFFICER I) (SG 10)**

<b>EDUCATION</b>	<b>EXPERIENCE</b>	<b>TRAINING</b>	<b>ELIGIBILITY</b>
Bachelor's degree	None Required	None Required	CSC Professional (2 <sup>nd</sup> Level Eligibility)

3. For other relevant information, Administrative Officer I (Supply Officer I) applicants can refer to **DepEd Order No. 66, s. 2007**. Deadline for the submission of documents will be on March 15, 2021.





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4. The basic qualification for Accountant I, a vacancy mentioned in Division Memorandum No. 41, s. 2021 is as follows:

**ACCOUNTANT I (SG 12)**

<b>EDUCATION</b>	<b>EXPERIENCE</b>	<b>TRAINING</b>	<b>ELIGIBILITY</b>
Bachelor of Science in Commerce / Bachelor of Science in Business Administration major in Accountancy	None Required	None Required	RA 1080 (Accountant)

5. This is also to rectify the salary grade for Assistant Principal I which is Salary Grade 19 (SG 19) not Salary Grade 18.
6. For information and guidance.

  
**JOSE L. DONCILLO, CESO V**  
**Schools Division Superintendent**

