



Republic of the Philippines
Department of Education
Region V

SCHOOLS DIVISION OFFICE OF SORSOGON
Capitol Compound, Sorsogon City

January 24, 2020

DIVISION MEMORANDUM
No. 25 s. 2020

TRAINING WORKSHOP FOR ILLUSTRATORS AND LAYOUT ARTISTS

To: **Assistant Schools Division Superintendent**
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
LRMDS Education Program Supervisor
LRMDS Program Development Officer
Elementary School Heads
Elementary School Teachers
Concerned Bloom Trainers


1. In support to the continuous implementation of the K to 12 Basic Education Program, the Curriculum Implementation Division - Learning Resource Management and Development System (CID-LRMDS) will conduct a **Live-in Division Training Workshop for Illustrators and Layout Artists on January 30-31, 2019 at Villa Isabel Hotel, Sorsogon City.**
2. The activity aims to:
 - Capacitate teachers in lay outing and illustrating of learning materials
 - Create a pool of illustrators and layout artists that will support the Division Learning Resource development team
 - Capacitate layout artist and illustrators along LRMDS standards
3. Each municipality is expected to send 2 teachers (1 elementary teacher and 1 secondary teacher or both (elem or sec) depending on the available artist per municipality), who are artistically inclined with talent on digital and manual graphic designing and can perform basic digital lay outing of printed learning resource materials
4. Participants are required to bring a laptop preferably with Adobe Photoshop installed



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5. Pre- registration is required for the **Installation of Adobe Photoshop** on Day 0 (January 29, 2019, PM). First meal will be dinner of Day 0 and last meal will be lunch on Day 2.
6. Expenses for meals, accommodation and supplies including transportation and other incidental expenses of participants are chargeable against local funds/ school MOOE subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V

Schools Division Superintendent 



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