



Republic of the Philippines  
Department of Education  
Region V  
**Schools Division of Sorsogon**  
Sorsogon

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Division Memorandum  
No. 29, s. 2020

January 27, 2020

**DISTRICT KINDERGARTEN COORDINATORS PLANNING CONFERENCE**

To: Asst. Schools Division Superintendent  
CID & SGOD Chiefs  
Education Program Supervisor  
Public Schools District Supervisor  
Concerned Elementary School Heads  
District Kindergarten Coordinators  
All Others Concerned

1. A District Kindergarten Coordinators Planning Conference will be conducted on January 29, 2020, 8:30 AM at the Division Office Conference Hall.
2. Expected participants to this conference are all the District Kindergarten Coordinators who are expected to bring the Kindergarten Teachers Profile, ECD Results and Five Year Comparative Enrolment in Kindergarten.
3. Agenda to be discussed are :
  - a.) Finalization of Kindergarten Teachers profile in preparation for the Upcoming Division Training for Untrained Kindergarten Teachers, Consolidation of ECD Results and Five Year Comparative Enrolment in Kindergarten
  - b.) Election of Officers
  - c.) Advance Planning for the conduct of Festival of Talents
4. Actual cost of travel and expenses to the conduct of the conference are chargeable against School MOOE/ local funds subject to the usual accounting rules and regulations.
5. Immediate dissemination and compliance with this Memorandum are enjoined.

  
JOSE L. DONCILLO, CESO V  
Schools Division Superintendent