Division Memorandum
No. 49, s. 2020

DISTRICT KINDERGARTEN COORDINATORS PLANNING CONFERENCE

To: 
Asst. Schools Division Superintendent
CID & SGOD Chiefs
Education Program Supervisor
Public Schools District Supervisor
Concerned Elementary School Heads
District Kindergarten Coordinators
All Others Concerned

1. A District Kindergarten Coordinators Planning Conference will be conducted on January 29, 2020, 8:30 AM at the Division Office Conference Hall.

2. Expected participants to this conference are all the District Kindergarten Coordinators who are expected to bring the Kindergarten Teachers Profile, ECD Results and Five Year Comparative Enrolment in Kindergarten.

3. Agenda to be discussed are:
   a.) Finalization of Kindergarten Teachers profile in preparation for the Upcoming Division Training for Untrained Kindergarten Teachers,
   Consolidation of ECD Results and Five Year Comparative Enrolment in Kindergarten
   b.) Election of Officers
   c.) Advance Planning for the conduct of Festival of Talents

4. Actual cost of travel and expenses to the conduct of the conference are chargeable against School MOOE/ local funds subject to the usual accounting rules and regulations.

5. Immediate dissemination and compliance with this Memorandum are enjoined.

JOSE L. DONCILLO, CESO V
Schools Division Superintendent

January 27, 2020