

Mr. John Rey S. Puy



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

OFFICE MEMORANDUM

TO : Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Heads of Functional Divisions/Areas
All Others Concerned

FROM : *JD* **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent *[Signature]*

SUBJECT : **SDO PROPER DMEA AND INTER-OFFICE MEA VALIDATION FOR QUARTER 4 OF CY 2021**

DATE : **December 13, 2021**

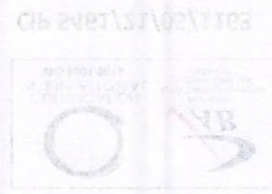
1. This is with reference to Division Memorandum No. 50, s. 2021 re: **Conduct of Quarterly Division Monitoring and Evaluation and Adjustment (MEA) for CY 2021**, that every Functional Division/Area shall have the Pre-DMEA and Inter-Office MEA Validation in their respective offices every quarter.
2. Relative thereto, this Office requests all Functional Divisions/Areas to conduct the Pre-DMEA deliberately with their respective personnel for accurate and systematic reporting of Quarterly DMEA Accomplishment of the SDO for the forthcoming **CY 2021 Quarter 4 and Year-End Regional Monitoring Evaluation and Adjustment (RMEA)**.
3. Likewise, the assigned Team/Individual MEA Inter Office Validators are reminded to perform the task dutifully.
4. The schedule for Pre-DMEA, Inter-Office MEA Validation and Actual DMEA is found in the attachment.
3. For information and guidance.



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Website: depedsorsogon.com.ph



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DMEA VALIDATION TOOL FOR INTER-OFFICE VALIDATION
4th Quarter Division Monitoring, Evaluation and Adjustment (DMEA)

Name of Functional Area: _____ Name of Head: _____
 Date of conduct of PreDMEA: _____ Venue: _____
 Date of Inter-Office Validation: _____ No. of Validators: _____

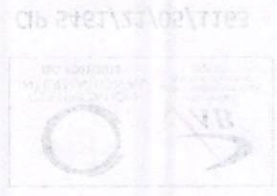
RELEVANT ITEMS	Available (√) with MOVs (List down the MOVs)	Not Available (x)	Remarks
I. DMEA Templates/Matrices			
A. SDO-DMEA Template No. 01-A Summary of Physical and Financial Accomplishment			
B. SDO-DMEA Template No. 02-B Status of SDO Functional and Support Divisions/Sections/Units Programs, Projects and Activities Physical Accomplishments (Funds Utilized Not Included)			
C. SDO-DMEA Template No. 02-Status of Physical Accomplishments (Cumulative)			
D. SDO-DMEA Template No. 03-A Status of Identified Unaccomplished Outputs (PPAs) for the Quarter			
E. SDO-DMEA Template No. 04-A Value- Added Contributions			
F. SDO-DMEA Template No. 05-(A1-A3) Status of Allotment, Obligation, Release and Utilization of Funds for the Quarter for Functional Division (MOOE Funds)			
G. SDO-DMEA Template No. 05 (D1-D3) Status of Allotment, Obligation, Release and Utilization of Funds for the Quarter for Programs and Projects (Downloaded Funds)			
H. SDO-DMEA Template No. 05-E Consolidated Status of Allotment, Obligation, Release and Utilization of Funds for Programs and Projects for FY ____ as of Date or End of the Quarter.			



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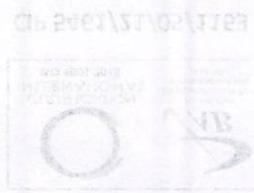
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L. SDO-DMEA Template No. 06 Consolidated Status of Personnel Requirements and Deployment in the SDO Proper			
M. SDO-DMEA Template No. 07 Status of Personnel Requirements and Deployment in the SDO			
N. SDO-DMEA Template No. 07-A Analysis and Findings on Quantitative Information for the Quarter/Cumulative			
O. SDO-DMEA Template No. 08-A Implementation Concerns, Challenges, Issues, Problems, and Gaps (CCIPG) and Proposed Resolutions			
P. SDO-DMEA Template No. 09-A Lessons Learned			
Q. SDO-DMEA Template No. 10-A Summary of Recommendations			
R. Report on PPAs Funded by Downloaded Funds			
R. SDO-DMEA Template No. 11-A Downloaded and Liquidated School MOOE Funds for the Quarter			
S. SDO-DMEA Template No. 11-B Consolidation of Schools Without Downloaded MOOE Funds for the Quarter			
T. SDO-DMEA Template No. 11-C Consolidation of Schools Without Liquidation Reports of Downloaded MOOE Funds for the Quarter			
U. SDO-DMEA Template No. 11-D Amount Utilized on the MOOE Mandatory Expenditure Items			
II. KPIs/Thematic Areas for Q4 (for CID and SGOD)			
A. Access			
1. No. of NLPA (K-12)			
2. Enrolment SY 2021-2022			
3. No. Over Age and School Age			
4. No. of Repeaters			
5. No. of PARDO/SARDO			



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B. Quality			
1. Data on the Comprehensive Rapid Literacy Assessment (CRLA) Grades 1-3			
2. No. of Learners with Failing Grades per Subject Area			
3. PL in Math			
C. Governance			
1. List of Schools Conducted Self-Assessment on SBM Level of Practice and Validated by SDO Validating Team			
2. List of Private Schools and Non-DepEd Schools (SHS) With and Without Authority to Operate (SY 2020-2021 and SY 2021-2022)			
3. List of Private Schools and Non-DepEd Schools (SHS) With and Without Full/Provisional Compliance Certificate (SY 2020-2021 and SY 2021-2022)			
4. No. of GASTPE Recipients-No. of Private Schools and Students per Grant (ESCC, TSS and SHS-VP)			
5. List of Schools with Downloaded and Liquidated MOOE for the quarter			
6. Status of CI Project Implementation			
7. Status of Financial Literacy Education			
8. Innovations and Best Practices on Curriculum Management and Learning Delivery			
9. No. of Teachers, Non-Teaching and Related Teaching Trained			
10. No. of Schools Holding LAC Sessions			
11. No. of National and International Awardees (DepEd recognized/endorsed), CY 2020 and 2021			
12. Summary of Training Needs for Teachers, School Heads and Non-Teaching Personnel			
13. No. of Untrained School Heads in SHDP			
14. Data on Ongoing Partnerships			

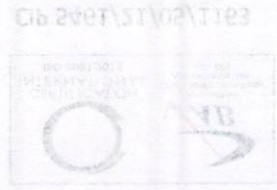
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15. List of MOA/MOU, Resolutions and Ordinances Supporting Education (Division Level)			
16. No. of Classrooms Donated by LGU, Private Sectors and Other Stakeholders			
17. WFP for CY 2021			
D. Budget Accountability Report (BAR) 1			
Suggestions/Recommendations			
(Name and Signature)		(Position)	
(Name and Signature)		(Position)	

Prepared by: (Name and Signature and Position of Validating Team)

 (Name and Signature) (Position)

 (Name and Signature) (Position)

Note: The signed accomplished Validation Tool shall be submitted to SMME before the Actual DMEA.

smme/lfhp/inter-officevalidation tool



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