



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

DIVISION MEMORANDUM

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
School Heads of Central Schools
District Property Custodian
School Health Section Personnel
All Others Concerned

FROM : **WILLIAM E. GANDO, CESO VI**
Schools Division Superintendent

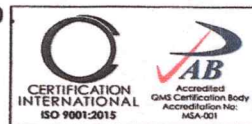
DATE : February 5, 2024

SUBJECT : **INVENTORY OF COLD STORAGE EQUIPMENT FOR SCHOOL-BASED FEEDING PROGRAM (SBFP) MILK COMPONENT**

1. All central schools designated as district drop-off points/ centers for the delivery of fresh milk as component of the School-Based Feeding Program (SBFP) are hereby instructed to submit an updated inventory/ list of available cold storage equipment.
2. The said inventory will be used as reference of the readiness of schools in anticipation of the delivery of Pasteurized/ sterilized milk.
3. Attached is the copy of Inventory slip to be submitted at the SDO School Health Section, photo documentations shall also be attached.
4. Inventory report shall be submitted not later than May 15, 2024.
5. For information, guidance, and strict compliance of all concerned.



Sorsogon Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 421-5415
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



CIP 5461/21/05/1163



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INVENTORY REPORT

Date: _____

Name of School/ District	Total Number of Cold Storage Equipment		Status <i>(Indicate if serviceable or non-serviceable)</i>	Remarks <i>(indicate the specific location of equipment: canteen, feeding room, school clinic, central kitchen)</i>
	Chest-freezer	Upright freezer		

Prepared by:

 District Property Custodian

Noted:

 School Head

 Public Schools District Supervisor



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