



EQUIVALENT RECORD FORM
(Submit to DepEd in 3 Copies)

NAME: _____ Date of Birth: _____ Sex: _____
(Surname) (Given Name) (M.I)

Employee No: _____ Authorized Position Title: _____ Name of School/District: _____

Item No: _____ P.D. No _____ Authorized Salary: _____

Contact No.: _____

I. EDUCATIONAL ATTAINMENT AND CIVIL SERVICE ELIGIBILITY :

Titles, Degree of Highest Grade Attained	Name of Institution	Year Received	Civil Service Examination	Rating	Date

II. SERVICE RECORDS

ATTACHED DULY CERTIFIED SERVICE RECORDS

III. EQUIVALENT UNITS:

- A. Total No. of Years of Teaching
- B. DEGREE to Degree Equivalent
- C. AREAS of Equivalent

- 1. Professional Study
- 2. Teaching Experience
 - a. Public School
 - b. Private School
- 3. Adm. Supervisory Experiences
 - a. Public School
 - b. Private School
- 4. Others (Seminars, Workshop, etc)

(Public Only) _____ years: Equivalent: _____
(Present Degree) _____ Equivalent: _____

School Year	Number of Units	Description

TOTAL

LATEST EFFICIENCY RATING: _____

(Teacher's Signature)

Note: Teacher Do Not Write Below

IV.

DIVISION CLASSIFICATION	DATE PROCESSED	RANGE ASSIGNMENT	SALARY RANGE	SCHEDULE SALARY	REMARKS

RECOMMENDING APPROVAL:

CERTIFIED CORRECT:

JOSE L. DONCILLO, CESO V
Schools Division Superintendent

GIDEON KARL L. GREFALDA
Administrative Officer IV

V. Deped, Regional Office Action
Classification _____
Date Approved /Processed _____

Range: _____
Post Audited at Range _____

(Regional Director)

Evaluator