



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

July 1, 2024

DIVISION MEMORANDUM

No. 131, s. 2024

**DISSEMINATION OF MEMORANDUM DM-OUHROD-2024- 1045
(POLICY ORIENTATION ON THE DEPED ORDER No. 005, s. 2024
"RATIONALIZATION OF TEACHERS' WORKLOAD IN PUBLIC SCHOOLS
AND PAYMENT OF TEACHING OVERLOAD)**


TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ OIC- PSDSs
Elementary and Secondary Schools Heads
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order No. 005, s. 2024 or the "Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload". This policy aims to cultivate a more conducive work environment by streamlining the teachers' day-to-day tasks setting their official working hours and providing guidelines for the payment of teaching overload.
2. In view of the above, this office shall conduct a policy orientation on the abovementioned DepEd Order on **July 9 (1st Congressional District- PSDS/OICs, Cluster Heads, School Heads for elementary and secondary**, CID Chief, SGOD Chief, HRMO and any authorized division personnel **and July 10 (2nd Congressional District- CID Personnel, PSDS/OICs, Cluster Heads and School Heads for elementary and secondary)** at Villa Isabel Hotel and Resort, Sorsogon City.



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3. This activity aims to discuss and provide direction on the cascading of the policy's salient features, including the duties and responsibilities of the field offices, and to clarify common concerns and solicit feedback.
4. Expected participants in this activity are mentioned in paragraph 2 of this memorandum.
5. Expenses relative to this activity such as meals and venue shall be charged against the division local funds/MOOE while travel and other incidental expenses of the participants shall be charged against their local funds/school MOOE subject to usual accounting and auditing rules and regulations.
6. For information and dissemination of all concerned.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent