



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

September 10, 2024

DIVISION MEMORANDUM

No. 203,s.2024

**PERFORMANCE REVIEW AND EVALUATION OF THE OFFICE
 PERFORMANCE COMMITMENT FORM (OPCRF) OF SCHOOL HEADS
 FOR SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendent
 The Division Performance Management Sub-Committees
 All School Heads
 Others Concerned

1. In compliance with Memorandum DM-OSEC-2024-01 (Guidance on the Implementation of DepEd Results- Based Performance Management System) signed by Secretary Sonny M. Angara, the Review and Evaluation of the OPCRf of School Heads for SY 2023-2024 shall be conducted on specified schedules within the month of September 2024.
2. To facilitate the process, and in order to submit the final copies of the OPCRf on time, the hereunder Division Performance Management Sub-Committees are constituted, to wit:

WILFREDO J. GAVARRA

Assistant Schools Division Superintendent
 Overall Chairperson

Sub-Committee for the 1st Congressional District	Sub-Committee for the 2nd Congressional District
Chairperson: FLORENCIO P. BERMUNDO <i>Chief Education Supervisor, SGOD</i> Members: REX T. BARBIN <i>Education Program Supervisor</i> ESPERANZA G. ESPIGOL <i>Planning Officer III</i> PRINCESS ANNE GRAJO <i>P II/ HRDS Designate</i> PSDSs of the 1 st District	Chairperson: GINA Q. TAROG, Ph.D <i>Chief Education Supervisor, CID</i> Members: JOMAR E. ENGUERRA <i>Administrative Officer V</i> ROMAN JEBULAN <i>Senior Education Program Specialist</i> ALDRIN D. ESTIPONA <i>P II/ PDO Designate</i> PSDSs of the 2 nd District




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3. The schedule and venue of the Review and Evaluation shall be posted through an Advisory.
4. School Heads are expected to bring their Individual Portfolio containing the required Means of Verification (MOVs) during the evaluation process, using the contextualized Multi-Year RPMS-PPSSH Tools (Year I) developed by NEAP-ROV. Likewise, they shall present their signed Commitment Form with self-rating.
5. The final OPCRf, with complete parts shall be submitted in duplicate copies to the Division Office thru the respective Public Schools District Supervisors. The draft copy should be included in the submission.
6. A meeting of the Sub-Committees will be held on September 16, 2024 at 9:00 in the morning at the SDO Conference Hall.
7. Travel and other incidental expenses relative to the conduct of this activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
8. For information and guidance of all concerned.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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