



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

January 23, 2025

DIVISION MEMORANDUM

No. 20 s. 2025

**DATA GATHERING FOR BARANGAY ASSIGNMENT OF SCHOOLS
FOR THE DIVISION-LED CHILD MAPPING ACTIVITY**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC-PSDSs
Public Elementary School Heads
Public Secondary School Heads
All others concerned

1. In line with the upcoming Division-led Child Mapping Activity stated in Division Memorandum No. 263, s. 2024, this Office is consolidating municipal-level reports on the Barangay assignment of schools for the actual data gathering phase of the said activity.
2. Since the Child-Mapping activity data consolidation and processing will be done from a Division-level perspective, there is no need for a single household to be mapped by both their nearby elementary and secondary schools. The main aim of this effort is to eliminate an instance where a single household will be visited by more than one school.
3. School districts must submit a soft copy of the 'Barangay-School Assignments' form which can be found in Annex 1. A soft & editable copy of the form is available at the link: <https://bit.ly/DCMappingResources>
4. School districts must consider the number of households per barangay vis-à-vis the number of school personnel which can be assigned for the Child Mapping Activity.
5. For the school districts' reference, the following resource materials can also be found in the same link from paragraph 3:
 - ✓ List of Public Elementary, Secondary, and Integrated Schools by Municipality
 - ✓ Number of households per Barangay in the Province of Sorsogon, from the Philippine Statistics Authority (PSA)



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6. School districts must accomplish, sign, and scan the 'Barangay-School Assignments' form, which must be uploaded to the link in PDF format:



<https://bit.ly/DCmapBrgySchForm>

7. The forms must be uploaded on or before **12 noon of January 27, 2025 (Monday)**.

8. Likewise, schools are reminded of sentence 2 of paragraph 4 of Division Memorandum No. 263, s. 2024. Schools must choose two (2) representatives who will attend a one-day training-orientation on the Division-led Child-Mapping Activity on a date and venue to be announced later. They will also be responsible for cascading the guidelines in the child-mapping activity in their respective stations. Schools must register their chosen representatives online through the link: https://bit.ly/reg_DCmap2024

9. Immediate & widest dissemination and compliance of this Memorandum are directed.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent 





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Barangay-School Assignment Form

School District: _____

No.	Barangay	Assigned School	School ID

Approved:

NAME OF PSDS/ OIC-PSDS
 Public Schools District Supervisor/ OIC-PSDS



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Notes on Filling-up the form:

1. Please consider the number of households in each barangay and the number of school personnel which can be assigned to take part in the actual data collection for Child-Mapping. Please access the link for the resources: <https://bit.ly/DCMappingResources>
2. If a barangay has both an elementary and secondary school, and if one school is enough to cover the households in the said barangay, there is no need to assign both schools in the same barangay. Data gathered during the actual child mapping will be collected and processed at the division-level and will be shared to all concerned schools.
3. It is understandable that larger barangays will be assigned with multiple schools. In such instances, entries in the column for 'Barangay' can be duplicated. See example below:

Barangay-School Assignment Form

School District: _____

No.	Barangay	Assigned School	School ID
1	Poblacion	Sample School 1	XXXXXX
2	Poblacion	Sample School 2	XXXXXX
3	Poblacion	Sample School 3	XXXXXX
4	Rizal	Sample School 4	XXXXXX
5	San Jose	Sample School 5	XXXXXX

Barangays with more than 1 assigned school is duplicated

4. In cases where a school is catering to multiple Barangays, entries in the 'Assigned School' column can also be duplicated. See example below:

School District: _____

No.	Barangay	Assigned School	School ID
1	Poblacion	Sample School 1	900001
2	Rizal	Sample School 1	900001
3	San Jose	Sample School 2	900002
4			

Schools assigned to more than 1 Barangay is duplicated





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5. Please sign the printed document and send a soft copy in PDF format to the link:



<https://bit.ly/DCmapBrgySchForm>

6. Deadline is on or before 12 noon of Monday, January 27, 2025.



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