



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

January 14, 2025

DIVISION MEMORANDUM

No. 14, s. 2025

**ANNOUNCEMENT OF VACANCY FOR PRINCIPAL III, PRINCIPAL I,
MASTER TEACHER II AND HEAD TEACHER III POSITIONS**

To: Assistant Schools Division Superintendent
Division Human Resource Merit Promotion and Selection Board
Public Schools District Supervisors / OIC-PSDSs
All Others Concerned

1. This is to announce to the field that this Office, through the Division Human Resource Merit Promotion and Selection Board (HRMPSB), will conduct a comparative assessment of the following vacant positions:


Position Title	Number of Items	Place of Assignment
Principal III	1	Dinapa National High School
Principal I	1	Bulusan High School
Master Teacher II	1	Macalaya National High School
Head Teacher III	1	Matnog National High School

2. The reference for the conduct of the comparative assessment is **DepEd Order No. 7, s. 2023** and **MEC Order No. 10, s. 1979 for Related Teaching, School Administrators, Non-Teaching, and for Master Teachers, respectively.**
3. Attached as Annex A is the Notice of Vacancy which includes the Position Title, Plantilla Item Number, Salary Grade, Monthly Salary, Qualification Standards, Number of Vacancies, and Place of Assignment.
4. Attached as Annex B are the list of requirements to be submitted which are: the folder for initial evaluation, and the sealed envelope containing the documents needed during the Comparative Assessment.
5. Prompt **initial evaluation** will be conducted upon submission so that the applicants will immediately know if they are qualified to proceed with the Comparative Assessment.



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

6. The deadline for submission is on JAN 27 2025 at **3:00 pm**. **It is therefore understood that no additional documents shall be accepted after the deadline.** It is encouraged that applicants should submit their envelopes before the set deadline. ***Previous applicants are encouraged to apply or submit documents for updating purposes.***
7. This Office promotes Equal Employment Opportunity to all interested applicants without regard to age, sex, sexual orientation, gender identity, civil status, religion, ethnicity, political affiliations, and disability.
8. Persons with disability may request assistance from the Division HRMPSB prior to the scheduled date of the comparative assessment. The HRMPSB shall provide auxiliary and supplementary materials according to their needs.
9. The schedule of the comparative assessment will be announced through an Advisory which will be posted on the SDO Sorsogon Province Official Website (www.depedsorsogon.com.ph), at the Office of the Personnel Section, and through social media platforms.
10. Expenses relevant to the conduct of this activity shall be charged to the Division MOOE/Local Funds subject to the usual accounting and auditing rules.
11. Immediate and wide dissemination of this Memorandum is enjoined.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

ANNEX A

NOTICE OF VACANCY

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards			Place of Assignment	
					Education	Training	Experience		
1	Principal III	OSEC- DECSB-SP3- 390008- 2022	21	67,005.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of management	40 hours of relevant training	2 years as Principal	RA 1080 (Teacher)	Dinapa National High School



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: deped.sorsogon.com.ph



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
2	Principall I	OSEC- DECSB-SP1- 390114- 2014	19	53,873.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year ; or Teacher-In-Charge (TIC) for 2 years ; or Master Teacher (MT) for 2 years ; Teacher for 5 years	RA 1080 (Teacher)	Bulusan High School
3	Master Teacher II	OSEC- DECSB- MTCHR2- 390003- 2002	19	53,873.00	Bachelor of Secondary Education (BSEd) ; or Bachelor's degree plus 18 professional units in Education with	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 (Teacher)	Macalaya National High School

Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
 Landline: (056) 211-6461
 Email: sorsogon@deped.gov.ph
 Website: deped.sorsogon.com.ph





Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
4	Head Teacher III	OSEC- DECSE- HTEACH3- 390038- 1999	16	41,616.00	Bachelor's degree in Secondary Education ; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 2 years ; or Teacher for 5 years	RA 1080 (Teacher)	Matnog National High School

Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
 Landline: (056) 211-6461
 Email: sorsogon@deped.gov.ph
 Website: depeedsorsogon.com.ph

