



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

January 10, 2025

DIVISION MEMORANDUM

No. 11 , s. 2025

DIVISION TRAINING OF TEACHERS ON MULTIGRADE (MG) INSTRUCTION

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors/OIC-PSDS
Elementary School Heads
All Others Concerned


1. In support of the **MATATAG Agenda** of the Department of Education which advocates inclusive and quality basic education for all learners particularly those in geographically isolated and disadvantaged areas, the Schools Division Office (SDO) of Sorsogon shall conduct the Division Training of Teachers on Multigrade (MG) Instruction on January 21-22, 2025 (Batch 1) and January 23-24, 2025 (Batch 2) at a venue to be announced later.
2. Specifically, the training aims to:
 - a. Orient multigrade teachers on the usage of Training Resource Package.
 - b. Equip teachers with innovative strategies in multigrade instruction.
 - c. Enhance teachers' understanding of curriculum delivery, assessment tools, and differentiated instruction in multigrade settings.
 - d. Promote collaborative planning and sharing of best practices among multigrade teachers.
3. The division training is a live-in activity involving Elementary School Teachers of Pure and Mixed Multigrade Schools, the Training Staff, and the Technical Working Group.






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4. The Division Staff Orientation Workshop (DSOW) in preparation for the activity will be conducted on January 13, 2025 from 9:00 AM to 5:00 PM at the Bulwagan ng Karunungan, DepEd SDO Sorsogon Province, Sorsogon City. This workshop will be attended by the identified resource persons and facilitators.
5. Participants are expected to arrive on January 20, 2025 (Day 0) for batch 1 and January 22, 2025 for batch 2, with dinner as the first meal. The last meal will be afternoon snacks on January 22, 2025 (Batch 1) and January 24, 2025 (Batch 2). Participants are required to be present during the entire duration of the activity.
6. Meals and accommodation shall be charged against the Program Support Fund (PSF) for Multigrade, while travel expenses of participants and facilitators shall be charged against their school MOOE. All expenses are subject to the usual accounting and auditing rules and regulations.
7. Enclosed in this Memorandum are the training matrix, the Program Management Team, and the expected number of participants for this activity.
8. For information, guidance and compliance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

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Enclosure 1

**DIVISION TRAINING OF TEACHERS ON MULTIGRADE (MG) INSTRUCTION
(Live-in Activity)**

Training Matrix

TIME	DAY 1	DAY 2
8:00AM	Opening Program	Management of Learning (MOL)
8:30AM		
8:30-9:00	Orientation	Creating Technology Enhanced MG Lessons
9:00 AM – 10:30 AM	The Multigrade Program Education in the Philippines	
10:30 AM – 12:00	Designing MG MATATAG Class Program	
12:00 NN – 1:00 PM	Lunch Break	Lunch Break
1:00 – 5:00 PM	Multigrade (MG) Budget of Works (BOW)	MG Classroom Managemnet
		MG Classrrom Aseessment
	Walktthrough of MG DLP	MG Monitoring and Evaluation (M&E)Tool
		Closing Program





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Enclosure 2

**DIVISION TRAINING OF MULTIGRADE (MG) SCHOOL HEADS
ON ENHANCING LEADERSHIP AND MANAGEMENT
IN MULTIGRADE INSTRUCTION**

Executive Committee

JOSE L. DONCILLO, CESO V
Schools Division Superintendent

GINA Q. TAROG
CID Chief

Program Head/Learning Facilitators

Marianne Z. Arines
ESP-III/MG Coordinator

Shieryl B. Guarte
School Head

Aleli F. Espemida
School Head

Lenie O. Villa
School Head

Shirley L. Estadola
School Head

Jonel E. Buergo
School Head

Hilda E. Aguila
School Head

Ruel T. Encinares
School Head

Beverly L. Lelis
Teacher III

Karen B. Elpos
Teacher III

Jessa E. Dela Cruz
Teacher III

Technical Working Group

Shirley L. Estadola

Jonel E. Buergo

Karen

B. Elpos Beverly L. Lelis





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Enclosure 3

**DIVISION TRAINING OF MULTIGRADE (MG) SCHOOL HEADS
ON ENHANCING LEADERSHIP AND MANAGEMENT
IN MULTIGRADE INSTRUCTION**

January 21-22, 2025 (Batch 1)

DISTRICT	PURE / MIXED MULTIGRADE SCHOOLS	NO.OF TEACHERS
BARCELONA (20)	Badang ES	1
	Bagacay ES	3
	Bangate ES	3
	Bugtong ES	3
	Cagang ES	3
	Layog ES	1
	Luneta ES	3
	San Isidro ES	2
	San Ramon ES	1
BULAN (27)	Antipolo ES	2
	Bical ES	1
	Bonifacio ES,	1
	CM Recto P/S	2
	Cadandanan ES	1
	Cocok-Cabitan ES	2
	Daganas ES	1
	Dolos ES	1
	Padre Diaz ES	2
	Sabang ES	2
	San Jose ES	3
	Gabod ES	3
	Ilawod West ES	2
	Osmeña ES	1
	Sagrada ES	2
	Taromata I ES	1





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BULUSAN (10)	CapiricohanES	1
	Cogon ES	3
	Lalud ES,	1
	Salvacion ES	1
	San Jose Lower ES	3
	Tinampo ES	1
IROSIN (2)	Cawayan ES	2
JUBAN (10)	Calmayon ES	3
	Maalo ES	3
	RP Tabuena ES	3
	Tampi ES	1
MATNOG (35)	Banogao ES	1
	Banuang Daan ES	3
	Bolo ES	1
	Bon-ot (Small) ES	3
	Cabagahan ES	3
	Calayuan ES	2
	Calpi ES	3
	Genablan Occ. ES	2
	Jose Frencillo ES	2
	Mambajog ES	3
	Manurabi ES	2
	Paghuliran ES	2
	Poropandan ES	1
	Sinalmacan ES	2
	Sinag-atan ES	2
Sta. Isabel ES	1	
Vicente Dorotan ES	2	
FACILITATORS/TWG/NURSES		12
TOTAL		116





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**DIVISION TRAINING OF MULTIGRADE (MG) SCHOOL HEADS
ON ENHANCING LEADERSHIP AND MANAGEMENT
IN MULTIGRADE INSTRUCTION**

January 23-24, 2025 (Batch 2)

DISTRICT	PURE / MIXED MULTIGRADE SCHOOLS	NO.
CASIGURAN (4)	Cagdawat ES	3
	Mabini ES	1
CASTILLA EAST (12)	Bagalayag ES	1
	Bogna ES	1
	Cogon ES	1
	Dancalan ES	3
	Dulangan ES	3
	Saclayan ES	1
	Minanticaan ES	2
CASTILLA WEST (4)	Caburacan ES	1
	Sto. Niño ES	3
DONSOL (40)	Baras ES	2
	Bayawas ES	1
	San Isidro ES	1
	Tongdol ES	2
	Bandi ES	2
	Girawan ES,	2
	Juan Andre ES	2
	Lourdes ES	2
	Malapoc ES	1
	Malinao ES	3
	Old Maguisa ES	2
	Orange ES	2
	Parina ES	2
	Pawala ES	2
	Pinamanaan ES	3
	San Francisco ES	2
San Jose ES	3	
Suguian ES	2	
Tagbac ES	3	
Tuba ES	1	





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GUBAT SOUTH (6)	Benguet ES	1
	Naagtan ES	1
	Nazareno ES	2
	Sangat ES	1
	Togawe ES	1
MAGALLANES NORTH (8)	Cagtalaba ES	3
	Doña Olympia De Castro Mella ES	2
	Hubo ES	1
	Tagas ES	2
MAGALLANES SOUTH (7)	Bulala ES	1
	Busay ES	1
	Magsaysay ES	2
	Malbog ES	3
PILAR 1 (8)	Calpi ES	1
	Dapdap ES	1
	Inapugan ES	1
	Palaypay ES	3
	Tingco ES	2
PILAR 2 (6)	Leona ES	2
	Migabod ES	1
	Pudo ES	1
	Bayawas ES	2
PRIETO DIAZ (6)	San Ramon ES	3
	Sto. Domingo ES	3
STA. MAGDALENA (5)	Alig-igan ES	3
	Manankas ES	2
FACILITATORS/TWG/NURSES		13
TOTAL		119

