



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

March 7, 2025

**DIVISION MEMORANDUM**

No. 69, s. 2025

**PARTICIPATION OF SDO SORSOGON IN THE  
2025 DEPED BICOL RUN**

**TO:** Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Section Chiefs  
Education Program Supervisors  
Public Schools District Supervisors/ OIC-PSDSs  
Public Elementary, Secondary and Integrated School Heads  
Teaching and Non-Teaching Personnel  
Education Partners/ Stakeholders  
All Others Concerned

1. In support for the Bicolano athletes competing in the Palarong Pambansa 2025, DepEd Region V contestants in the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC) in Ilocos Norte, the 2025 DepEd Bicol Run will be conducted simultaneously in all DepEd Divisions/ School Districts on April 26, 2025 from 5:00am onwards pursuant to DepEd Regional Memorandum No. 00297, s. 2025.
2. All School Districts are requested to identify their venue for the aforementioned event and inform the SDO through SGOD SocMobNet Unit via messenger not later than April 4, 2025.
3. All PSDSs/ OIC-PSDSs are tasked to plan out for the event, manage the program, invite all possible education partners from the government and non-government institutions either to participate as runners or as sponsor/s and coordinate with the proper authorities to make the event safe and orderly.
4. DepEd SDO Officials and select personnel will join the district run upon the invitation of the District Offices. Kindly inform the invitee through this Office not later than April 10, 2025 for proper scheduling of assignments of monitors.
5. The SDO based employees will run at the vicinity of the Sorsogon Sports Arena, Balogo, Sorsogon City to be spearheaded by SGOD.



Sorsogon Sports Arena, Brgy. Balogo, Sorsogon, 4700  
(056) 211-6461  
[sorsogon@deped.gov.ph](mailto:sorsogon@deped.gov.ph)  
[depedsorsogon.com.ph](http://depedsorsogon.com.ph)

6. There will be a registration fee amounting to One Hundred Fifty Pesos (**Php 150.00**). The participation of pupils/ students, teaching, non-teaching personnel and education partners/ stakeholders in this activity is **ON VOLUNTARY BASIS** only. **The collections from the Districts and SDO shall be remitted to the Division Cashier on between April 7-18, 2025.**
7. The proceeds from this activity shall be utilized for the cash incentives of the winning athletes in the Palarong Pambansa, student contestants in the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC). Part of the proceeds will be for the region's participation in Cleanest and Greenest Contest, Most Disciplined, Most Organized Athletic Delegation, Best Billeting School and Most Eco-Friendly Contest during the Palarong Pambansa 2025.
8. The top 3 Districts with the highest number of registered runners will be awarded with Certificate of Appreciation during the Division MANCOM Meeting.
9. All runners must have a waiver indicating that they are physically fit. In the case of pupils and students, they must secure and submit Parent's Consent. All of these documents must be compiled and kept by the PSDSs/ OIC-PSDSs/ School Heads in their respective offices as reference.
10. Attached is the registration form which is to prepared in two (2) copies. After payment was made by the School Head/ Authorized Representative to the Division Cashier, one copy of which must be submitted at the SGOD-SocMobNet Unit for recording and reporting purposes.
11. All participating DepEd personnel, members of the Technical Working Group (TWG) and other support staff shall be granted with service credits/ compensatory overtime credit for their service rendered for the said date which fall on a Saturday, pursuant to paragraph 3 5.3 letter K on Joint Circular of the Civil Service Commission (CSC) and the Department of Budget and Management dated October 4, 2004.
12. The registration fee of teaching and non-teaching shall be charged against School MOOE while travel and other incidental expenses of monitoring SDO Officials/ personnel shall be charged against Local Funds subject to the existing accounting and auditing rules and regulations.
13. For any inquiry or clarifications, please contact Mr. Bernard Estrada, SEPS for SocMobNet via [bernardino.estrada@deped.gov.ph](mailto:bernardino.estrada@deped.gov.ph) .
14. The participation and full support of all concerned is enjoined.
15. For information, guidance and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent 



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