



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

March 28, 2022

**DIVISION MEMORANDUM**

NO. 50, s. 2022

**SECOND DIVISION MANAGEMENT COMMITTEE MEETING FOR 2022**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors  
Section/Unit Heads  
Heads, Public Elementary and Secondary Schools  
Assistant Principals of Secondary Schools

1. This Office will spearhead the conduct of the Second Division Management Committee Meeting on **April 18, 2022** at the **Casiguran Gymnasium, Casiguran, Sorsogon**.
2. Considering the urgency of issues on the education fronts affecting the schools and the community in general, the meeting will be conducted observing strictly the minimum health standards and other precautionary measures. Participants are the Chief Education Supervisors, PSDS, EPS/Specialists, Section Heads, SEPS, PDO, Elementary and Secondary School Heads and Assistant School Principals.
3. The agenda to be taken up include:
  - Updates from the Regional ManCom Meeting;
  - Updates from CID and SGOD; and
  - Other matters
4. It is reiterated that participants shall strictly observe physical distancing, precautionary measures such as wearing masks, other health safety standards and protocols during the meeting.
5. The host for this activity is the *School Governance and Operations Division* that will be in-charge of ensuring that the venue is prepared, minutes



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of the meeting taken and other concerns relative to the activity are looked into.

6. Meals, transportation and other incidental expenses shall be charged against school MOOE funds subject to the usual accounting and auditing rules and regulation.

7. Immediate dissemination of this Memorandum to all concerned is desired.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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