



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

May 5, 2025

DIVISION MEMORANDUM

NO. 124, S. 2025

**SDO SORSOGON PROVINCE ELECTION TASK FORCE FOR THE
NATIONAL AND LOCAL ELECTIONS ON
MAY 12, 2025**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisor/ Division Coordinators
Public Schools District Supervisor
Elementary and Secondary School Heads
Unit/ Section Heads
All Other Concerned

1. Pursuant to DepEd Memorandum No. 037, s. 2025 titled "Creation of the 2025 Department of Education Election Task Force in Connection with the National and Local Elections on May 12, 2025", this Office hereby announces the composition of SDO Sorsogon Election Task Force for the 2025 NLE:

DESIGNATION	NAME	POSITION
CHAIRPERSON	CHERYLL V. BERMUDO, CESE	Asst. Schools Division Superintendent
VICE CHAIRPERSON	ATTY. NOEL B. EVAN	Attorney III (Legal Unit)
MEMBERS:	GINA Q. TAROG, Ph.D	Chief Education Supervisor, CID
	JOHN REY J. PEREZ	Chief Education Supervisor, SGOD



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	JOMAR E. ENGUERRA	Administrative Officer V (Admin Services)
	JOSEPH JOHN J. PEREZ	Project Development Officer II
	ATTY. ALLANA ERICA D. CORTES	Administrative Officer IV (Personnel Section)
	ELVIE J. FIGUEROA	Principal II
	FRANCIS ROY A. CADAG	Project Development Officer I
	JAY M. GARCIA	Administrative Aide I

2. The 2025 Election Task Force Operation and Monitoring Center shall be established at the QMS Center of SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon, starting from May 11, 2025 (1:00 PM) to May 13, 2025 (5:00 PM) or until election-related issues are addressed.
3. The Division Election Task Force shall have the following functions:
 - a. Maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during, and after elections;
 - b. Ensure that teachers are provided with and/ or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Election Board;
 - c. Serve as the DepEd Institutional link to volunteer organizations and individuals;



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- d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2025 NLE; and
 - e. Complement the other government agency's efforts for an honest, orderly, and peaceful election;
4. This Memorandum serves as the **TRAVEL ORDER** of all concerned. Expenses for the establishment and operation of Election Task Force Operation and Monitoring Centers and payment of honorarium pay or grant of compensatory time-off to qualified personnel who compose the Division Election Task Force shall be charged against PSF for the National and Local Elections, subject to existing accounting and auditing rules and regulations.
5. For dissemination and guidance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent

qsf