



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

June 13, 2025

DIVISION MEMORANDUM

No. 151, s. 2025

**DIVISION ORIENTATION ON THE APPLICATION FOR ISSUANCE OF
SPECIAL PATENTS FOR PUBLIC SCHOOL SITES**
(Implementation of DENR Administrative Order No. 2015-01)

TO : Selected Elementary and Secondary School Heads
All Others Concerned

1. In line with the implementation of DENR Administrative Order No. 2015-01, titled "*Guidelines for the Issuance of Special Patents for Public School Sites*", the Schools Division Office of Sorsogon shall conduct an orientation to equip school officials with the necessary knowledge and skills to facilitate the application for Special Patents.
2. This orientation aims to:
 - a. Provide a comprehensive understanding of the provisions of DENR AO No. 2015-01;
 - b. Outline the step-by-step process for securing Special Patents for school sites.
 - c. Present the documentary requirements from DepEd and DENR; and
 - d. Encourage proactive land inventory and documentation efforts among School Heads.
3. The orientation shall be conducted on **July 2, 2025**, from **8:00 A.M.**, at **Bulwagan ng Karunungan**, DepEd Bldg., Sorsogon Sports Arena, Brgy. Balogo, Sorsogon City. Attendance of all concerned personnel is **required**.
4. Participants are requested to bring any available documents on the ownership or possession of school sites under their administration. The list of participants is attached to this memorandum.
5. Travel expenses and other incidental expenses shall be charged against MOOE or other available school/local funds, subject to its availability and the usual accounting and auditing rules and regulations.
6. For information and guidance.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



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List of School Sites for Application for Special Patent

Name of School	Location	Lot Number	Area (m ²)
Municipality			
1. Boton Elementary School	Brgy. Boton	2408 Cad-629-D	17,071
2. Ponong Elementary School	Brgy. Ponong	1365	4,922
3. Rizal Elementary School	Brgy. Rizal	1113	9,946
4. Colambis Elementary School	Brgy. Colambis	656	4,636
5. San Pascual Elementary School	Brgy. San Pascual	2899	13,700
6. San Antonio Elementary School	Brgy. San Antonio	544	9,135
Municipality of Castilla			
7. Sogoy Elementary School	Brgy. Sogoy	1352	7,243
8. San Rafael Elementary School	Brgy. San Rafael	690	2,145
9. Maracabac Elementary School	Brgy. Maracabac	691	3,786
10. Macalaya Elementary School	Brgy. Macalaya	1192	9,076
11. Castilla National High School	Brgy. Poblacion	3254-C, Csd-05-015390 (AR)	9,861
Municipality of Donsol			
12. Ogod Elementary School	Brgy. Ogod	2945	5,222
13. Vinisitahan Elementary School	Brgy. Vinisitahan	404	5,633
14. Tuba Elementary School	Brgy. Tuba	1205	14,694
15. Banban Elementary School	Brgy. Banban	1791	10,088
16. Parina Elementary School	Brgy. Parina	1399 PLS 765D C1	4,125





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17. Baras Elementary School	Brgy. Baras	2315	2,167
18. Bayawas Elementary School	Brgy. Bayawas	2803 PLS 765D C3	4,627
19. Gimagaan Elementary School	Brgy. Gimagaan	704	17,363
20. Girawan Elementary School	Brgy. Girawan	751	5,000
21. Gura Elementary School	Brgy. Gura	2754	8,056
22. Lourdes Elementary School	Brgy. Lourdes	1505	5,441
Municipality of Magallanes			
23. Bartolome G. Lee Integrated School	Brgy. Incarizan	3430	8,000
		3167	6,832
24. Magallanes North Central School	Brgy. Banacud	3	7,713
25. Iluminado H. Carranza Elementary School	Brgy. Tula Tula Norte	2825	10,000
26. Tula Tula Sur Elementary School	Brgy. Tula Tula Sur	2510	7,008
27. Tagas Elementary School	Brgy. Tagas	3206 Cad 481-D	6,771
28. Cagtalaba Elementary School	Brgy. Cagtalaba	3362	6,756
Municipality of Pilar			
29. Poctol Elementary School	Brgy. Poctol	3054 PIs-716-D	2,636
30. San Antonio Elementary School	Brgy. San Antonio	558	5,238
31. Lungib Elementary School	Brgy. Lungib	56	11,316
32. Bayawas Elementary School	Brgy. Bayawas	3826 PLS 716D C3	7,149
Municipality of Barcelona			
33. San Isidro Elementary School	Brgy. San Isidro	5231	2,741
34. San Ramon Elementary School	Brgy. San Ramon	3461	1,619
35. Bugtong Elementary School	Brgy. Bugtong	5104	12,652
36. Sta. Lourdes Elementary School	Brgy. Sta. Lourdes	3672	4,881



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37. Barcelona National Comprehensive High School	Brgy. Poblacion	58 Cad-461-D	14,815
Municipality of Bulan			
38. Bical Elementary School	Brgy. Bical	5033	3,845
39. San Ramon Elementary School	Brgy. San Ramon	6462	1,380
		6460	2,880
Municipality of Irosin			
40. Gabao Elementary School	Brgy. Gabao	821 Cad 462-D	828
		822 Cad 462-D	4,017
		823 Cad 462-D	105
		824 Cad 462-D	3,159
41. Bagsangan Elementary School	Brgy. Bagsangan	2604	5,650
		2605	425
42. Liang Elementary School	Brgy. Liang	3779	8,132
43. Irosin Central School	Brgy. San Julian	3159 Cad-462-D	33,454
		7206 Cad-462-D	875
44. Gumapia Elementary School	Brgy. Gumapia	1730	6,788
Municipality of Matnog			
45. Balocawe Elementary School	Brgy. Balocawe	1380 Pls 661-D C2	4,525
46. Sisigon Integrated School	Brgy. Sisigon	1675	16,620
47. Matnog Central School	Brgy. Caloocan	2639	10,000
		291	129
48. Genablan Oriental Elementary School	Brgy. Genablan Oriental	302	7,114
49. Sua Elementary School	Brgy. Sua	105 Pls-661-D	10,800
50. Coron-Coron Elementary School	Brgy. Coron-Coron	26	5,287



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		889	672
Municipality of Pto. Diaz			
51. San Juan Elementary School	Brgy. San Juan	1808	8,400
52. San Ramon Elementary School	Brgy. San Ramon	720	3,539
53. San Isidro Elementary School	Brgy. San Isidro	2441	13,715

Summary:

No. of Schools – 53
No. Lots - 63

