



Republic of the Philippines
Department of Education
Region v
SCHOOLS DIVISION OF SORSOGON
Balogo Sports Complex, Sorsogon City

Invitation to Bid for *REPAIR AND IMPROVEMENT OF SGOD, CID, MEDICAL SECTION AND PERSONNEL SECTION OFFICES*

1. The *DepEd, Schools Division of Sorsogon (Province)*, through the *FY GAAAO 2025 GAS-MOOE* intends to apply the sum of *One Million Four Hundred Seventeen Thousand Five Hundred Sixty-Eight Pesos and Ninety-Two Centavos (Php 1,417,568.92)* being the Approved Budget for the Contract (ABC) to payments under the contract for *REPAIR AND IMPROVEMENT OF SGOD, CID, MEDICAL SECTION AND PERSONNEL SECTION OFFICES* and *Project Identification Number: SDOSOR-I-2025-0005*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd, Schools Division of Sorsogon (Province)* now invites bids for the above Procurement Project. Completion of the Works is required *90 calendar days from the date of Notice to Proceed*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *BAC Office/Personnel Section, DepEd, Schools Division of Sorsogon (Province), Balogo Sports Complex, Barangay Balogo, Sorsogon City* and inspect the Bidding Documents at the address given below from *8:00a.m. to 5:00pm (office hours)*.
5. A complete set of **Bidding Documents may be acquired by interested bidders on June 24, 2025 to July 14, 2025** from the address below and upon payment of a non-refundable fee for the Bidding Documents in the **amount of Php 5,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, **provided that bidders shall pay** the applicable fee for the Bidding Documents not later than the submission of their bids. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *presented in person or through electronic means*.

| Activity | Date and Time | Venue |
|-------------------------------|---|---|
| Issuance of Bidding Documents | June 24, 2025 to July 14, 2025 (8:00 a.m. to 5:00 p.m.) | BAC Secretariat Office/Personnel Section Office |
| Pre-Bid Conference | July 2, 2025, 9:00 am | DepEd Sorsogon Province – BAC Secretariat Office, Balogo Sports Complex, Balogo, Sorsogon City |
| Submission of Bids | July 14, 2025, 8:00 am | DepEd Sorsogon Province – BAC Secretariat Office, Balogo Sports Complex, Balogo, Sorsogon City |
| Opening of Bids | July 14, 2025, 9:00 am | DepEd Sorsogon Province – BAC Secretariat Office, Balogo Sports Complex, Balogo, Sorsogon City |
| Bid Evaluation | July 15, 2025 | DepEd Sorsogon Province – BAC Secretariat Office, Balogo Sports Complex, Balogo, Sorsogon City (c/o TWG for Infrastructure) |
| Post Qualification | July 16, 2025 | Winning Bidder/Lowest Bidder |
| Notice of Award | July 17, 2025 | Office of the SDS, DepEd SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City |
| Contract Signing | July 18, 2025 | Office of the SDS, DepEd SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City |
| Notice to Proceed | July 21, 2025 | DepEd SDO Sorsogon, Balogo Sports Complex, Balogo, Sorsogon City |

6. The *DepEd SDO Sorsogon Province Bids and Awards Committee* will hold a Pre-Bid Conference¹ on **July 2, 2025, 9:00 am** at *DepEd Sorsogon Province – BAC Secretariat Office, Balogo Sports Complex, Balogo, Sorsogon City*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **July 14, 2025, 8:00 am**. **Late bids shall not be accepted.**
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on **July 14, 2025, 9:00 am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

10. The *DepEd SDO Sorsogon Province Bids and Awards Committee* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. ALLANA ERICA D. CORTES

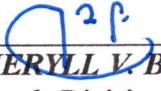
Head, BAC Secretariat

DepEd SDO Sorsogon, Balogo Sports Complex, Sorsogon City

Mobile No. (0915) 593 9794 | Email: allanaerica.cortes@deped.gov.ph

Website: depedsorsogon.com.ph

12. You may visit the following websites: For downloading of Bidding Documents:
<https://philgeps.gov.ph/>



CHERYLL V. BERMUDO
Assistant Schools Division Superintendent
BAC Chairperson