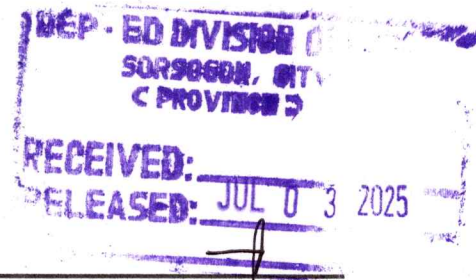




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON



July 3, 2025


DIVISION MEMORANDUM

No. 172, s. 2025

**PERFORMANCE REVIEW AND EVALUATION OF THE OFFICE
PERFORMANCE COMMITMENT FORM (OPCRF) OF SCHOOL HEADS
FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Public Schools District Supervisor
All School Heads
Others Concerned

1. The Review and Evaluation of the OPCR of School Heads for SY 2024-2025 shall be conducted from July 6-31, 2025.
2. All elementary and secondary school heads are hereby required to undergo review and validation of their performance by their rater, **ASDS Cheryll V. Bermudo**, to be assisted by their respective Public Schools District Supervisors.
3. School Heads shall present their signed Commitment Form with self-rating and bring their individual portfolio containing the required Means of Verification (MOVs) during the evaluation process to be scheduled by their PSDS.
4. The final OPCR in complete parts (Parts I-IV) with tabbing and initial of the PSDS shall be submitted in **duplicate** copies to the ASDS Office by district on or before August 15, 2025.
5. Travel and other incidental expenses relative to the conduct of this activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. For guidance and compliance of all concerned.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon City,
Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@depd.gov.ph
Website: depedsorsogon.com.ph