




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors/ OIC - PSDSs
Concerned Elementary and Secondary School Heads
All Others Concerned

From:  **JOSE L. DONCILLO, CESO V**
Schools Division Superintendent

Subject: **SUBMISSION OF RECOMMENDED PARTICIPANTS FOR THE
REGIONAL LIVE-OUT ACCREDITATION TRAINING FOR COACHES IN
VARIOUS SPORTS DISCIPLINES**

Date: July 21, 2025

1. Pursuant to Regional Memorandum No. 00913, s. 2025 titled Regional Live-out Accreditation Training for Coaches in Various Disciplines, this Office informs all concerned on the submission of the list of interested teacher-participants provided that the following qualifications/conditions are met:
 - a. Must have at least one (1) year of experience in coaching at least in the division level sports competitions;
 - b. Must submit an endorsement signed by the school head; and
 - c. Must be physically fit and should submit medical certificate.
2. Deadline for submission of these documents is on July 28, 2025 at SGOD Office.
3. Qualified applicants will be informed through a separate advisory and will be advised to register online through the link provided in the Regional Memorandum.
4. For information and guidance of all concerned.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V - Bicol



16 July 2025

REGIONAL MEMORANDUM

No. 00913 s. 2025

REGIONAL LIVE-OUT ACCREDITATION TRAINING FOR COACHES IN VARIOUS SPORTS DISCIPLINES

To : Schools Division Superintendents
Division Sports Officers
All Others Concerned

1. This is to inform the field of the conduct of the **Regional Live-Out Accreditation Training for Coaches in Various Sports Disciplines** at the designated training venues and dates.
2. The objectives of this accreditation training are the following:
 - a. Standardize coaching qualifications and competencies across all sports events by establishing a unified accreditation process aligned with national standards.
 - b. Update coaches on the latest rules, guidelines, and sport-specific protocols, including developments in sports science, injury prevention, training methodologies, and athlete welfare.
 - c. Assess and accredit qualified coaches for their respective sports disciplines, ensuring that only trained and certified personnel of DepEd Region V are authorized to handle official school sports teams.
3. The list of events, date of training, host divisions, and the maximum allowable number of participants per division are as follows:

Event	Date of Training	Venue/Host Division	No. of Pax		Total
			Prov	City	
Badminton	August 7 - 9, 2025	Camarines Norte	8	5	83
Baseball			8	5	83
Football			8	5	83
Futsal			8	5	83
Softball			8	5	83
Taekwondo			8	5	83
Chess	August 14 -16, 2025	Tabaco City	8	5	83
Pencak Silat			8	5	83



Regional Center Site, Rawis, Legazpi City 4500

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Sepak Takraw			8	5	83
Wrestling			8	5	83
Wushu			8	5	83
Basketball	August 14 -16, 2025	Legazpi City	8	5	83
Billiards			8	5	83
Swimming			8	5	83
Table Tennis			8	5	83
Volleyball			8	5	83
Bocce			6	3	57
Goalball			6	3	57
Arnis	August 28 -30, 2025	Ligao City	8	5	83
Athletics			8	5	83
Dancesport			8	5	83
Gymnastics - RG			8	5	83
Tennis			8	5	83
Archery	August 28 -30, 2025	Albay	8	5	83
Boxing			8	5	83
Gymnastics - Aero			8	5	83
Gymnastics - MAG			8	5	83
Gymnastics - WAG			8	5	83

4. The Division Sports Officers (DSOs) are requested to submit the list of the recommended participants and the registration fee to the Regional Sports Unit Office at the Legazpi City Sports Center on or before **July 31, 2025**. The recommended participants must have at least one (1) year of experience and have served as coaches in the division. All participants are **required** to register online through the link or by scanning the QR below. Failure to register online will result in delays for certifications and other materials. This link will only accept responses until 5:00 PM on July 31, 2025.

Link:

QR Code:

https://bit.ly/Reg_Form_Accre_Coaching



5. All participants are expected to be at the training venues as scheduled with the appropriate training attire and sports implements, and must present to the secretariat or the resource persons/facilitators a copy of the

- recommendation/memo approved by their respective SDSs,
- travel authority, and
- medical certificate

6. An online meeting with the TMC, TWG, and all the Resource Persons/Facilitators will be held on **July 25, 2025, at 1:00 PM** using the following Google Meet link **<https://meet.google.com/rut-sfiu-kmx>**.

7. All key officials, resource persons/facilitators, and technical working groups shall be granted service credits/compensatory overtime credits for their services rendered on Saturdays, Sundays, and Holidays under paragraph 5.3 letter K of Joint Circular of Civil Service Commission (CSC) and Department of Budget and Management (DBM) dated October 4, 2004.

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8. The registration fee of ₱500.00 per participant may be charged against SEF/Division Sports Association funds or other sources. Travel and other related expenses shall be chargeable to local funds, MOOE, SEF, or Division Sports Association funds, subject to the usual accounting and auditing rules and regulations.

9. Attached herewith are the following enclosures:

Enclosure 1: Executive Committee, Technical Management Committee

Enclosure 2: Working Committees

Enclosure 3: General Schedule of Activities

10. For your information, guidance, and compliance.



GILBERT A. SADSAD
Regional Director

Encls: As stated

To be indicated in the Perpetual Index:

Under the following subjects:

SPORTS

TRAINING

ESSD/Sports/ruq/Regional Accreditation of Coaches
July 16, 2025

EXECUTIVE COMMITTEE

GILBERT T. SADSAD

Regional Director

BEBIANO I. SENTILLAS

Assistant Regional Director

JOAN L. LAGATA

Chief ES, ESSD

TECHNICAL MANAGEMENT COMMITTEE

Chairman: Francisco Dexter O. Sison

Co-Chairman: Domingo Seth C. Botalon

Rufino B. Arellano

Ernie M. Baranquel

Danilo R. Murillo

Division Sports Officers Danilo R. Murillo, Albay
Nelson R. Gomez, Camarines Norte
Imelda A. Nardo, Camarines Sur
Fidel A. Vegim, Catanduanes
Maria Genoviva N. Quiaño, Iriga City
Francisco Dexter O. Sison, Legazpi City
Ernie M. Baranquel, Ligao City
Gerard Leomel R. Estoquia, Masbate City
Rufino B. Arellano, Masbate Province
Orencio M. Chavez, Naga City
Ireno M. Dicen, Sorsogon City
Rex T. Barbin, Sorsogon Province
Domingo Seth C. Botalon, Tabaco City

SECRETARIAT

Chairman: Rommel U. Quinones - Legazpi City

Co-Chairman: Sheila Lyn Lopera - ESSD

Marc Anthony Rito - Camarines Norte

Sheen Chemry De la Torre - ESSD

Ronald San Miguel - Legazpi City

Alan Lara - Legazpi City

Ronald Michael San Miguel - Legazpi City

Maila Barado - LCSC

Marc Gil Madrona - LCSC



WORKING COMMITTEES

Documentation/Certificates/Registration

Rommel U. Quinones	- Chairman -
Marc Gil Madrona	Co-Chairman
Marc Anthony Rito	Members
Ronald San Miguel	
Alan Lara	
Maila Barado	

Program/Invitation

Sheila Lyn Lopera
Sheen Chemry De la Torre
Marc Gil Madrona

Venues/Halls Preparation

Host Divisions	- Chairman -
Allan A. Lara	Co-Chairman
Ronald San Miguel	Member
Joey Dado	

Ways and Means

Francisco Dexter O. Sison
Ernie M. Baranquel
Domingo Seth Botalon
Nelson Gomez
Danilo Murillo



GENERAL SCHEDULE OF ACTIVITIES

Day	Time	Activities	Personnel Concerned
Day 0	Arrival of Participants at the designated venues		Host Division
Day 1	7:00 – 8:00 AM	Registration/Confirmation of Names in the List	Secretariat
	8:00 – 8:30	Opening Program	Secretariat/Host Division
	8:30 – 10:00	Plenary Session 1: The Philosophy of Coaching	Resource Persons Participants
	10:00 – 11:00	Plenary Session 2: Injury Prevention in Training and Competitions	Resource Persons Participants
	11:00 – 12:00	Plenary Session 3: The Learner's Rights and Applicable Laws	Resource Persons Participants
	12:00 – 1:00	Break	
	1:00 - 2:00	Pre-Test / Pre-Evaluation	by Respective Events Resource Persons Participants
	2:00 – 5:00	Breakout Session 1 Overview of the Applicable Technical Rules/Guidelines And Practicum	by Respective Events Resource Persons Participants
Day 2	8:00 – 8:30 AM	Preliminaries/Mood Setting	
	8:30 – 12:00	Lecture/Practicum	by Respective Events Resource Persons Participants
	12:00 – 1:00	Lunch Break	
	1:00 - 5:00	Lecture/Practicum	by Respective Events Resource Persons Participants
Day 3	8:00 – 8:30 AM	Preliminaries/Mood Setting	
	8:30 – 12:00	Lecture/Practicum	by Respective Events Resource Persons Participants
	12:00 – 1:00	Lunch Break	
	1:00 – 3:00	Practical Evaluation Post Test / Final Exam	by Respective Events Resource Persons Participants
	3:30 – 4:00	Closing Program/Awarding of Certificates	by Respective Events Resource Persons Participants
	4:00 – 5:00	House Clearing	

