




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

July 28, 2025

**ADVISORY ON THE SCHEDULE OF THE RELEASING OF THE FIRST COPY
OF APPOINTMENTS DUE TO THE RECLASSIFICATION OF POSITIONS
(as per Division Memorandum No. 166, s. 2025) AND VARIOUS
ELEMENTARY AND SECONDARY POSITIONS**

To: Public Schools District Supervisors
Elementary and Secondary School Heads
Concerned Teaching and Non-Teaching Personnel

1. This office would like to inform those who have submitted their requirements for appointments that there will be a Two-Day releasing of the first copies of the appointments that will be scheduled on **Thursday, August 07, 2025, and Friday, August 08, 2025, at exactly 9am.**
2. All appointees are **advised to check the Document Tracking System** and make sure that the status of their requirements is tagged as: **"For Release"**.
3. All appointees whose appointments are available for release are advised to bring the necessary documents for compliance, if any, and claim their appointment at the BAC (Bids and Awards Committee) Office, 2nd floor, SDO Building, Department of Education – Schools Division of Sorsogon, Balogo Sports Complex , Brgy Balogo, Sorsogon City.
4. Updating of the DTS will be until August 06, 2025. Appointments that are still in the process will be release on a later date, which will also be announced through an advisory.
5. For guidance of all concerned.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent