



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

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July 28, 2025

**DIVISION MEMORANDUM**  
No. 199, s. 2025

**ENGLISH EXTRAVAGANZA: DIVISION LITERARY COMPETITION**

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisors, CID & SGOD  
Public Schools District Supervisors/ OIC-PSDSs  
Public Elementary School Heads  
District/School English Elementary Coordinators  
Others concerned

1. The Schools Division of Sorsogon Province in its aim to equip young learners with strong literacy and language skills from an early age, announces the conduct of **“English Extravaganza: Division Literary Competition”** that shall serve as a dynamic platform for Grades 3 to 6 learners to explore and showcase their competencies in English through engaging, meaningful, and developmentally appropriate activities.
2. The theme for this activity is **“Express and Excel: Harness the power of English to connect, create, and lead in a global society”**. At the heart of this initiative is the commitment to holistic development. As students prepare for and participate in these competitions, they not only hone their academic skills but also build essential life skills such as collaboration, resilience, discipline, and sportsmanship.
3. This activity aims to:
  - a. improve students' vocabulary, grammar, and overall communication skills through participation in diverse activities;
  - b. encourage students to express their ideas and creativity through various forms of writing, speaking, and performance;
  - c. cultivate a positive attitude towards the English language and encourage its active use;
  - d. provide a platform for students to showcase their talents and abilities in a supportive and competitive environment.
4. Schools are expected to conduct elimination rounds to be followed by a Municipal-level competition on any preferred schedule from August to September 2025. The winner in the municipal level shall advance to the division level set on December 2025. The specific date and venue of the Division Literary Competition shall be announced later on a separate issuance.




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5. The contestants are the first placers in the Municipal Level Competition in the following events:
- Spelling Bee (Grade 3,4,5 & 6)
  - Interpretative Reading (Grade 3)
  - Essay Writing (Grade 4)
  - Declamation (Grade 5)
  - Dramatization "Write and Act" (Grade 6)
6. The other participants are the coaches/teachers, members of the Technical Working Committee, Public Schools District Supervisors, School Heads, and SDO Personnel.
7. Enclosed are the mechanics/guidelines of the different contests and the list of involved personnel as part of the Technical Working Committee.
8. Travel, meals and other incidental expenses of all participants shall be charged to school/local fund subject to usual accounting rules and regulations.
9. Immediate and wide dissemination of this Memorandum is desired.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Enclosure 1-A to Division Memorandum No. 99 s. 2025

**ENGLISH EXTRAVAGANZA: DIVISION LITERARY COMPETITION CONTEST  
MECHANICS, RULES AND CRITERIA**

**For All Contests:**

1. The participants should be a bona fide pupil and currently enrolled for SY 2025-2026.
2. A pupil is only allowed to join one contest to encourage and give chance to others to develop their talents and skills.
3. The judges will evaluate through 100% scoring, and ranking system shall be used in identifying the winner of every contest. In case of a tie, the chairman of the board of judges has the right to break the tie.
4. There will be three winners in each category. Top three winners shall receive medals and certificates.
5. Only the First-Place winners shall represent their municipality in the division level competition.
6. For all stage contests, only stand microphone shall be used.
7. Rules must be strictly followed.
8. The decision of the board of judges in all contests will be final and unappealable.

**A. SPELLING CONTEST (Grades 3-6)**

1. Division Management will form a committee to prepare a spelling list to be used for the contests.
2. For reference, Merriam Webster Dictionary (old and new edition) will be used.
3. Mechanics:
  - a. All contestants will spell same set of words in writing. Before a word is read, the contestants will raise their marking pens first.
  - b. The word will be read twice by the quiz master. After the first reading, the meaning of the word will be given and will be used in the sentence. Then the word will be read again.  
After the second reading, the quiz master will say "GO", only then the contestants be allowed to write their answer. Automatically, a ten second time will begin with the word "GO" by the quiz master.
  - c. After the time limit, the bell rings. The contestants should stop writing and show their boards with their answers to the judges. Words should be spelled in ALL



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CAPITAL LETTERS. Failure to do so, the answer will be invalid and will be marked wrong.

- d. Judges shall declare the correct answer.
  - e. Point system shall be used. Scores will be reflected in the tally board and shall be reflected in the written tally sheets.
  - f. There will be four (4) rounds: EASY, AVERAGE, DIFFICULT and CLINCHER ROUNDS (Note: CLINCHER ROUND takes place only if there is a tie.)
  - g. Five (5) words will be spelled for each round except in the clincher round. There will be as many words to be spelled until tie is broken.
  - h. Points are assigned for each category.

EASY:	1 point
AVERAGE:	2 points
DIFFICULT:	3 points
CLINCHER:	5 points
  - i. A contestant who will get the highest points will be declared the winner.
  - j. Sudden death rule applies in the clincher round.
4. American pronunciation will be used but American or British spelling will also be accepted.
  5. Materials to be used for the contest such as whiteboard, whiteboard marker and eraser shall be provided by the competing school/contestant.
  6. Official coach can only file protest immediately after the declaration of the correct answer by the judges.

**B. INTERPRETATIVE READING (Grade 3)**

1. Piece/Material maybe a poem or strong oratorical excerpt.
2. It should be read and not to exceed six (6) minutes.
3. The same piece is given to the contestants one (1) hour before his/her delivery which must not exceed six (6) minutes.
4. The contestants will be isolated in a room an hour before the contest starts. No coach/trainer/teacher is allowed to stay in the room. In the contest proper, the contestant will be called one by one according to their number.
5. The timer will ring the bell at the end of six (6) minutes. One point shall be deducted (from every judge's total score) every thirty (30) seconds exceeded.
6. Attire is white shirt and pants. School uniform is discouraged as it may reveal school identity.
7. CRITERIA:

a. Interpretation/Performance	-	50%
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b. Diction (Pronunciation, Enunciation, Intonation, Stress) -	40%
c. Stage Presence -	<u>10%</u>
<b>TOTAL -</b>	<b>100%</b>

**C. ON THE SPOT ESSAY WRITING (Grade 4)**

1. The topic shall be announced on the spot, a few minutes before the contest starts.
2. The essay must be written in English, must not be less than two hundred (200) words and not to exceed four hundred (400) words.
3. Paper shall be provided. The participants shall bring their own pens and correction tapes.
4. The participants should provide a title for his/her work.
5. The time limit of one (1) hour shall be given.
6. Attire is white shirt and pants. School uniform is discouraged as it may reveal school identity.
7. CRITERIA:

a. Content -	25%
b. Organization -	25%
c. Mechanics -	25%
d. Facility of the Language -	<u>25%</u>
<b>TOTAL -</b>	<b>100%</b>

**D. DECLAMATION (Grade 5)**

1. The contestant shall choose his/her declamation piece. Contest pieces must be on any topic suited for a declamation.
2. The delivery must not exceed seven (7) minutes. The timer will ring the bell at the end of seven (7) minutes, one (1) point shall be deducted from each judge's total score for every thirty (30) seconds exceeded.
3. Declamation pieces must not include foul words (vulgarity and violence). Coaches shall provide 3 copies of the piece to the board of judges.
4. Only stand microphone should be used. Sound effects are not allowed.
5. CRITERIA:

a. Character Portrayal ( <i>expression, gestures, attire</i> ) -	30%
b. Suitability of the Piece -	10%



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c. Delivery	-	40%
<i>(Pronunciation- 10%, Enunciation-10%, Stress &amp; Accent-5%)</i>		
d. Mastery of the Piece	-	10%
e. Stage Presence and Impact	-	<u>10%</u>
<b>TOTAL</b>	-	<b>100%</b>

**E. DRAMATIZATION- Write and Act (Grade 6)**

1. The group is composed of 3-5 members, either all males or females or mixed.
2. The topic shall be given few minutes before the contest proper. The group will be given two hours for scriptwriting and simulation. Scripts should focus on positive values not violence, murder, perversion, abortion or rape.
3. Group performance should not exceed seven (7) minutes. One point shall be deducted (from every judge's total score) one (1) minute exceeded.
4. Costume must be decent and presentable or may depict his/her character. Props are not allowed.

5. **CRITERIA:**

a. Characterization and facial expression	-	50%
b. Suitability of piece (script)	-	20%
c. Delivery of lines (diction)	-	20%
d. Stage Presence	-	<u>10%</u>

**TOTAL - 100%**

*Enclosure 1-B to Division Memorandum No. 199 s. 2025*

**ENGLISH EXTRAVAGANZA: DIVISION LITERARY COMPETITION  
 TECHNICAL WORKING COMMITTEE**

ROLES/ COMMITTEES	IN-CHARGE
Consultants	Jose L. Doncillo, CESO V Cheryll V. Bermudo, CESE Gina Q. Tarog, PhD.
Overall Project Manager	Annie B. Baylon



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Contest In-Charge/ Facilitator/Judges	<i>Spelling Bee:</i> <i>Grade 3-</i> Leonisa N. Enolva Melissa H. Fernandez Joebert Calleja <i>Grade 4-</i> Maritess Jesalva Joffre Mirandilla Andrew Dugan <i>Grade 5-</i> Manuel Estera Franszhel Razo Eddie Sabalboro <i>Grade 6-</i> Bevelyn C. Caramoan Eutequio Arias II Isaias Bermas
	<i>Interpretative Reading:</i> Rex T. Barbin Alvin T. Rosare Eduardo A. Pollarca
	<i>Essay Writing:</i> Lilia Zita A. Pura Libertine Joy G. Baldillo Aireene Mae V. Elli, Guiron ES
	<i>Declamation:</i> Arnold Peralta Abraham Gregory Bernardino Estrada
	<i>Dramatization:</i> Rodel E. Pancho Vicente N. Nocos Jr. John Joseph Perez
Judges and invitation Registration, contestant numbers and tally sheets	Libertine Joy G. Baldillo Zyra L. Orpiada Jenelyn V. Bajamundi, Pilar I CS
Venue and Sounds	School Head of the host school/Host District Schools Division Office of Sorsogon Province
Food	Venus G. Matuba
Certificates and Awards	Julius A. Ranoco, Pinagsalog ES Aprilroz I. Guerrero Allan Taroy
Resource Manager	Vicente N. Nocos
Welfare Officer	c/o Division Medical Section



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