



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

August 20, 2025

**DIVISION MEMORANDUM**

No. 224 s. 2025

**CONDUCT OF COORDINATION MEETING WITH DISTRICT  
SCIENCE COORDINATORS IN ELEMENTARY**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors and Division Coordinators  
Public Schools District Supervisors and OIC-PSDSs  
Public Elementary School Heads  
Public Integrated School Heads  
District Science Coordinators  
All others concerned

1. In line with the Division's continuing commitment to strengthen science education in the elementary level, this Office will conduct a Coordination meeting for the District Science Coordinators in Elementary.
2. This activity aims to:
  - ✓ Review the theme & planned activities for 2025 Science Month Celebration;
  - ✓ Gather feedback from district and school; and
  - ✓ Identify key priorities in science-education initiatives for SY 2025-2026 aligning to the division goals and resources.
3. The participants of this activity are the twenty-eight (28) Elementary District Science Coordinators in the SDO Sorsogon Province. If in case there is currently no assigned district Elementary Science Coordinator, the **Public Schools District Supervisor (PSDS)/ OIC-PSDS** shall identify one representative for the district.
4. The meeting will be held on August 22, 2025, 1:00 in the afternoon at the Bulwagan ng Karunungan, 3<sup>rd</sup> floor of the Schools Division Office.
5. Travel expenses of the participants relative to this is chargeable against their respective schools' local funds/MOOE, while other expenses incurred during the conduct of the meeting is chargeable against the division local funds/ MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate and widest dissemination and compliance of this Memorandum are directed.

  
JOSE L. DONCILLO, CESO V  
Schools Division Superintendent

