



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

September 09, 2025

**DIVISION MEMORANDUM**  
No. 247, s.2025

**Assignment of Section Heads and Division Personnel for the  
Simultaneous Fun Run**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This is in reference to **Division Memorandum No. 235, s. 2025**, titled "2025 Division Celebration of the National Teachers' Month and World Teachers' Day."
2. As part of the scheduled activities, the **Simultaneous Fun Run** will be conducted on **September 12, 2025 (Friday)** across various municipalities within the Division and to support the successful implementation of this event, all **Section Heads and Division Personnel** are assigned to specific municipalities where they will participate and assist in the conduct of the Fun Run.
3. The **List of Assignment** per municipality is attached as **Enclosure No. 1** of this Memorandum.
4. All assigned Section Heads and Division Personnel are expected to ensure active participation and provide support during the activity, coordinate with the respective Public Schools District Supervisors for final arrangements and implementation details; and report to their assigned municipality on the day of the event, prior to the scheduled start of the Simultaneous Fun Run.
5. Nurses are expected to join the municipality where they are currently assigned.
6. This **Memorandum** will also serve as your **Official Travel Order**.
7. For information, guidance, and compliance.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent



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Enclosure No.1 to Division Memorandum No.\_\_\_\_s,2025

**Assignment of Section Heads and Division Personnel for the  
Simultaneous Fun Run**

NAME	UNIT/SECTION	MUNICIPALITY
Jose L. Doncillo, CESO V	OSDS	Irosin
Jodel Lampitao	OSDS	Irosin
Raymond Mendoza	OSDS	Bulan
Cheryll V. Bermudo, CESE	OASDS	Bulan
Alyssa Nicola J. Bejerano	OASDS	Bulan
John Welfire B. Casulla	OASDS	Bulan
Zosimo B. Hamor	OASDS	Bulan
Gina Q. Tarog	CID	Donsol
Josephine C. Ebuenga	CID	Donsol
Joffre A. Mirandilla	CID	Pilar
Aireene Mae Elli	CID	Pilar
Elvie J. Figueroa	CID	Pto. Diaz
Marianne Z. Arines	CID	Pto. Diaz
Libertine Joy G. Baldillo	CID	Casiguran
Annie B. Baylon	CID	Casiguran
Jennevin C. Jebulan	CID	Juban
Albert C. Perez	SUPPLY	Casiguran
Supply Personnel	SUPPLY	Casiguran
Jose Ma. Albert H. Perez	PHYSICAL FACILITIES	Casiguran
Physical Facilities Personnel	PHYSICAL FACILITIES	Casiguran
Atty. Allana Erica D. Cortes	PERSONNEL	Magallanes
HRMO Personnel	PERSONNEL	Magallanes
Belardo G. Hadap Jr.	HEALTH	Matnog
Roman B. Jebulan	PLANNING	Juban
Ma. Esperanza G. Espigol	PLANNING	Gubat
Arcelle Mella	PLANNING	Gubat
Eduardo Duran	RECORDS	Gubat
Records Personnel	RECORDS	Gubat
Rica D. Espigol	CASHIER	Castilla
Cashier Personnel	CASHIER	Castilla
Paul Andy D. Deblois	ACCOUNTING	Bulusan
Accounting Personnel	ACCOUNTING	Bulusan
Valentina E. Hugo	BUDGET	Barcelona



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Budget Personnel	BUDGET	Barcelona
John Rey J. Perez	SGOD	Sta. Magdalena
SGOD Personnel	SGOD	Sta. Magdalena
Jomar E. Enguerra	ADMIN. OFFICE	Bulan
Admin. Office Personnel	ADMIN. OFFICE	Bulan
John Hidea	ICT	Casiguran
Robert Enrera	ICT	Gubat