



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

September 10, 2025

DIVISION MEMORANDUM

No. 251 s. 2025

**TRAINING-WORKSHOP ON CRAFTING STRATEGIC PLANS AND
ROLLOUT OF PLANNING TECHNOLOGIES FOR SCHOOL DISTRICTS AND
SCHOOLS WITH SIIF ALLOCATION**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC-PSDs
Public Elementary School Heads
Public Secondary School Heads
All others concerned

1. In a continuous effort to contribute to the national direction of the Department of Education (DepEd) as stated in DepEd Order no. 24, s. 2022, this Office hereby announces the conduct of a **live-out, two-day Training-Workshop on Crafting Strategic Plans and Rollout of Planning Technologies for School Districts and Schools with SIIF allocation** based on DepED Memorandum No. 073, s. 2025.
2. The live-out training-workshop is scheduled on **September 18-19, 2025** at the Bulwagan ng Karunungan, 3rd floor, SDO Sorsogon Province Building, Balogo Sports Complex, Balogo, Sorsogon City.
3. The participants and technical working group (TWG) at the event are **One (1) school district representative**
4. Each **school district office** shall register their chosen participants through the link given on or before September 15, 2025: **<https://bit.ly/SIP2025Sor>**

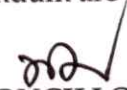


Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
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5. Attached to the memorandum is the training matrix for the said activity. The Resource Persons and Technical Working Group shall hold a preparatory meeting on September 15, 2025, at the SGOD Office.
6. Travel expenses of participants are chargeable against their respective stations' MOOE/ Local Funds while expenses relative to the conduct of this activity are chargeable against the Division MOOE/ Local Funds, subject to the usual accounting and auditing rules & regulations.
7. Immediate & widest dissemination and compliance of this Memorandum are directed.


JOSE L. DONCILLO, CESO V
Schools Division Superintendent





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**Training-Workshop on Crafting Strategic Plans and Rollout of
 Planning Technologies for School Districts**
 September 18-19, 2025
 Bulwagan ng Karunungan

MATRIX OF ACTIVITIES

Day 1: September 18, 2025		
8:00 – 8:30 AM	Registration	Secretariat
8:30 – 9:00 AM	Preliminaries: Philippine National Anthem Prayer Bicol Regional March Sorsogon March Quality Policy Statement Opening Remarks Message Statement of Purpose Briefer for the Learning Management System (LMS)	AVP Cheryll V. Bermudo, CESE ASDS Jose L. Doncillo, CESO V SDS John Rey J. Perez Chief ES, SGOD John C. Hidea ITO-I
9:00 – 10:30 AM	Overview of the Strategic Planning Process	Roman B. Jebulan SEPS, Planning and Research
10:30 – 10:45 AM	Health Break	
10:45 – 12:00 NN	Understanding Key Performance Indicators	Ma. Esperanza G. Espigol Planning Officer III
12 NN – 1:00 PM	Lunch Break	
1:00 – 2:00 PM	Organizing Data and Prioritization	Roman B. Jebulan SEPS, Planning and Research
2:00 – 3:00 PM	Problem Tree and Objectives Tree Analysis	Rex T. Barbin Education Program Supervisor
3:00 – 3:15 PM	Health Break	
3:15 – 4:15 PM	Basic Forecasting and Target Setting	Roman B. Jebulan SEPS, Planning and Research



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4:15 – 4:45 PM	Day 1 Workshop	Roman B. Jebulan SEPS, Planning and Research
4:45 – 5:00 PM	Wrap-up for Day 1	
Day 2: September 19, 2025		
8:00 – 8:30 AM	Preliminaries Makabayan Song Prayer Management of Learning	
8:30 – 10:00 AM	Introduction to Risk Management	Joseph John J. Perez PDO II/ Division DRRM Coordinator
10:00 – 10:15 AM	Health Break	
10:15 – 12:00 NN	Workshop for Finalization of School Improvement Plans	Roman B. Jebulan SEPS, Planning and Research
12NN – 1:00 PM	Lunch Break	
1:00 – 3:00 PM	Continuation of Workshop	
3:00 – 4:30 PM	Presentation of Selected Outputs	
4:30 – 5:00 PM	Closing Ceremonies	



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List of Schools from SDO Sorsogon with allocated School Innovation and Improvement Fund (SIIF) based on DepED Memorandum No. 073, s. 2025.

Municipality	BEIS School ID	School Name
BARCELONA	113979	Badang Elementary School
BARCELONA	113980	Bagacay Elementary School
BARCELONA	113981	Bangate Elementary School
BARCELONA	113982	Barcelona Central School
BARCELONA	113983	Bugtong Elementary School
BARCELONA	113984	Cagang Elementary School
BARCELONA	113985	Fabrica Elementary School
BARCELONA	113986	Layog Elementary School
BARCELONA	113987	Macabari Elementary School
BARCELONA	113988	Mapapac Elementary School
BARCELONA	113989	Olandia Elementary School
BARCELONA	113990	Paghaluban Elementary School
BARCELONA	113991	Putiao Elementary School
BARCELONA	113992	San Antonio Elementary School
BARCELONA	113993	San Isidro ES
BARCELONA	113994	San Ramon Elementary School
BARCELONA	113995	Sta. Cruz Elementary School
BARCELONA	113996	Sta. Lourdes Elementary School
BARCELONA	113997	Tagdon Elementary School
BARCELONA	175020	Luneta Elementary School
BARCELONA	502338	Alegria Integrated School
BARCELONA	302218	Celso F. Falcotelo National High School
BARCELONA	310009	San Antonio National High School



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Municipality	BEIS School ID	School Name
PRIETO DIAZ	114390	Bulawan ES
PRIETO DIAZ	114391	Calao ES
PRIETO DIAZ	114392	Carayat ES
PRIETO DIAZ	114393	Gogon ES
PRIETO DIAZ	114394	Lupi Elementary School
PRIETO DIAZ	114395	Manlabong ES
PRIETO DIAZ	114396	Prieto Diaz CS
PRIETO DIAZ	114397	Quidolog ES
PRIETO DIAZ	114398	San Antonio ES
PRIETO DIAZ	114399	San Fernando ES
PRIETO DIAZ	114400	San Isidro Elementary School
PRIETO DIAZ	114401	San Juan ES
PRIETO DIAZ	114403	San Ramon ES
PRIETO DIAZ	114404	Sta. Lourdes ES
PRIETO DIAZ	114405	Sto. Domingo ES
PRIETO DIAZ	114406	Talisayan ES
PRIETO DIAZ	114407	ULAG ELEMENTARY SCHOOL
PRIETO DIAZ	175006	Nenita E. Oandasan Mem. Sch.
PRIETO DIAZ	302223	Manlabong National High School
PRIETO DIAZ	501532	San Rafael Integrated School
SANTA MAGDALENA	114408	Alig-igan ES
SANTA MAGDALENA	114409	Bilaoyon ES
SANTA MAGDALENA	114410	MANANGKAS ELEMENTARY SCHOOL
SANTA MAGDALENA	114411	Salvacion ES
SANTA MAGDALENA	114412	San Antonio ES
SANTA MAGDALENA	114413	San Rafael Elementary School
SANTA MAGDALENA	114414	San Sebastian ES
SANTA MAGDALENA	114415	Sta. Magdalena CS
SANTA MAGDALENA	114416	Talaonga ES
SANTA MAGDALENA	114417	Uson ES



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